

LAKEWOOD VILLAGE TOWN COUNCIL

COUNCIL MEETING

JANUARY 10, 2019

Council Members:

Dr. Mark Vargus, Mayor
Ed Reed – Mayor Pro-Tem
Clint Bushong
Elizabeth Shields
Darrell West
Serena Lepley

Town Staff:

Linda Asbell, TRMC, CMC – Town Secretary

REGULAR SESSION - 7:00 P.M.

With a quorum of the Council Members present, Mayor Vargus called the Regular Meeting of the Town Council to order at 7:00 p.m. on Thursday, January 10, 2019, in the Council Chambers of the Lakewood Village Town Hall, 100 Highridge Drive, Lakewood Village, Texas.

PLEDGE TO THE FLAG:

(Agenda Item A)

Mayor Vargus led the Pledge of Allegiance

VISITOR/CITIZENS FORUM:

(Agenda Item B)

No one requested to speak

PUBLIC HEARING

(Agenda Item C)

A public hearing was held to provide an opportunity for citizens to comment on the proposed changes to the zoning ordinance. Mayor Vargus opened the public hearing at 7:00.

No one requested to speak.

MOTION: Upon a motion made by Councilman Bushong and seconded by Councilwoman Shields, council voted five (5) “ayes,” no (0) “nays” to close the public hearing at 7:01 p.m. *The motion carried.*

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REGULAR AGENDA:

(Agenda Item D)

**Consideration Variance Request for 655
Woodcrest (Asbell)**

(Agenda Item D.1)

Mayor Vargus reviewed the request for variance for encroachment of the driveway into the side yard setback and an additional three inches on the garage door setback variance that was granted on October 17, 2018.

MOTION: Upon a motion made by Councilman West and seconded by Councilwoman Lepley, council voted five (5) “ayes”, no (0) “nays” to approve the requested variances to allow the driveway four feet into the side yard setback and the garage door setback to be twenty-six feet and three inches. *The motion carried.*

**Consideration of the Republic Services
Contract (Asbell)**

(Agenda Item D.2)

Councilman Bushong clarified the current contract does not expire for another year. Mayor Vargus announced this item would be considered at a future meeting when a representative from Republic Services could attend.

MOTION: *No motion made*

**Consideration of Outdoor Lighting
Ordinance (Reed)**

(Agenda Item D.3)

Mayor Pro-Tem Reed reported the International Dark Sky Association recommends limiting both shielded and unshielded lighting. Mayor Pro-Tem Reed has incorporated the recommended language in the proposed ordinance regarding the limits on unshielded outdoor light output. Changes discussed at the last council meeting have been incorporated in the proposed ordinance. Mayor Pro-Tem Reed recommends the council take one more month to review the ordinance and consider passing the ordinance at the next meeting.

MOTION: *No motion made*

Consideration of Capital Improvements

(Vargus)

(Agenda Item D.4)

Mayor Vargus reported the budget the town council approved for this fiscal year did not include many capital improvements. Mayor Pro-Tem Vargus discussed the overloading of the Carrie Lane lift station and reducing the load by rerouting it to the gravity feed line on Melody Lane. Mayor Vargus reported that he would like to bring a budget amendment to council to approve this project at the February council meeting. Mayor Vargus discussed installing an eight-inch water main and a fire hydrant on Meadow Lake. Council discussed a pilot test for remote read water meters. Mayor Vargus reported that 60 of the 70 water meters in The Shores are outside the manufacturer warranty period for accuracy. A plan needs to be in place for the type of meter the town wants prior to construction in the undeveloped areas.

MOTION: *No motion made.*

**Discussion of Municipal Development
District Financials (Vargus)**

(Agenda Item D.5)

Mayor Vargus reviewed the differences in accounting procedures for the Municipal Development District General Fund and the Rocky Point Water System accounts. Mayor Vargus provided some examples of the types of projects the MDD Board could approve. The financial audit report and current finances for both MDD General Fund and Rocky Point Water System was reviewed. Mayor Vargus reported the Town should have a financial controls ordinance to delegate spending authority and require specific authorized signers for checks for the Municipal Development District.

Discussion of Water Well Status (Vargus)

(Agenda Item D.6)

Mayor Vargus reported the well pumps have not yet been dropped. The company that will do the work is committed on a project for another municipality that has taken longer than anticipated and that has delayed our project. The town has been functioning for the last two months on one well and had no problems.

Discussion of Concrete Roads (Vargus)

(Agenda Item D.7)

Mayor Vargus reviewed the Texas Department of Transportation standards for clear zones around roadways. Mayor Vargus reported that all the mailboxes and other structures near the road in The Shores must be removed to allow for clear zones. The mailbox facility on Highridge near Melody must be relocated due to its close proximity to the road. There was some discussion about moving the mailboxes to Town Hall to allow for off street parking and a covered facility.

**Discussion of Municipal Court of Record
(Asbell)**

(Agenda Item D.8)

Town Secretary Asbell explained the benefit to the town of being a court of record. Secretary Asbell reviewed the ordinance proposed. Secretary Asbell detailed the key differences in operations being a court of record. Council discussed reviewing the ordinance and consider it at the February council meeting. Secretary Asbell will submit it to Judge Bertrand for review and comment.

Discussion of Nuisance Ordinance (Vargus)

(Agenda Item D.9)

Mayor Vargus reviewed the history of the nuisance ordinance. Mayor Vargus reviewed the various violations that have been regulated under other ordinances, including the forthcoming Property Maintenance Code.

Discussion of Zoning Ordinance (Vargus)

(Agenda Item D.10)

Mayor Vargus reviewed the process for changing the zoning category. Mayor Vargus stated that no property category designations will be change, but he will provide notice in the Mayor's letter. The proposed changes to the zoning ordinance are considered general and administrative only.

**Discussion of Year To Date Financial Report
(Shields)**

(Agenda Item D.11)

Mayor Vargus reviewed the year to date financial report. Mayor Vargus reported that in December of last year the town received \$77 in interest, this year (with the town having only \$70,000 more in funds) the town received \$650 in interest due to investing with TexPool.

**Consideration of Minutes of December 13,
2018 (Asbell)**

(Agenda Item D.12)

MOTION: Upon a motion made by Councilwoman Lepley and seconded by Councilman West, council voted five (5) "ayes", no (0) "nays" to approve the minutes as presented. *The motion carried.*

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EXECUTIVE SESSION:

(Agenda Item E)

No Executive Session was held.

RECONVENE:

(Agenda Item F)

REPORTS

(Agenda Item G)

Mayor Vargus reported that January 24th the Town Engineer will attend a Special Session with the Town Council and the Municipal Development District Board of Directors to review the concrete road project.

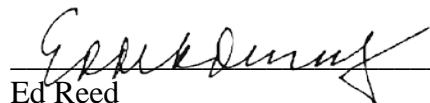
ADJOURNMENT

(Agenda Item H)

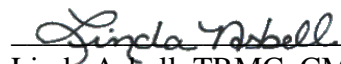
MOTION: Upon a motion made by Councilwoman Lepley and seconded by Councilwoman Shields council voted five (5) “ayes” and no (0) “nays” to adjourn the Regular Meeting of the Lakewood Village Town Council at 8:18 p.m. on Thursday, January 10, 2019. The motion carried.

These minutes approved by the Lakewood Village Town Council on the 14th day of February 2019.

APPROVED


Ed Reed
MAYOR PRO-TEM

ATTEST:


Linda Asbell, TRMC, CMC
TOWN SECRETARY

