



LAKEWOOD VILLAGE TOWN HALL
100 HIGHRIDGE DRIVE
LAKEWOOD VILLAGE, TEXAS
VIA TELEPHONE CONFERENCE
TOWN COUNCIL MEETING
AUGUST 13, 2020 7:00 P.M.

NOTICE IS HEREBY GIVEN Pursuant to section 551.127 of the Texas Government Code, and in conjunction with the guidance and provisions provided by the Governor of Texas in the declaration of disaster and subsequent executive orders altering certain Open Meetings Act requirements and banning gatherings of more than 10 people, the Town Council of the Town of Lakewood Village will conduct the meeting scheduled at 7:00 p.m. on August 13, 2020 at Lakewood Village Town hall, 100 Highridge Drive by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). There will be **no in-person public access** to the location described above and less than a quorum may be physically present at the location.

This Notice and Meeting Agenda, and the Agenda Packet, are posted online at lakewoodvillagetx.us. The public toll-free dial-in number to participate in the telephonic meeting is hosted through ZOOM. The dial in number is: 346-248-7799. You will be prompted to enter the meeting ID number: 898 6431 2283

The public will be permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting. **Persons wishing to speak before the Council must notify the Town Secretary via email, linda@lakewoodvillagetx.us, no later than 6:30 p.m. August 13, 2020. The email must include your name, full address, and the agenda item on which you wish to speak.** A recording of the telephone/video meeting will be made and will be available to the public in accordance with the Open Meetings Act upon written request.

REGULAR SESSION – AGENDA

Call to Order and Announce a Quorum is Present

A. PLEDGE TO THE FLAG:

B. VISITOR/CITIZENS FORUM: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. The council may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.

C. PUBLIC HEARING: A public hearing is scheduled on the proposed fiscal year 2020-2021 budget to provide an opportunity for citizen comment. The Town Council may adopt the budget with or without amendment by ordinance on one (1) reading.

D. PUBLIC HEARING – A public hearing is scheduled on the proposed combined property tax rate of \$0.45/\$100 to provide an opportunity for citizen comment.

E. CONSENT AGENDA: All the items on the Consent Agenda are considered to be self-explanatory and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests an item be removed from the Consent Agenda.

1. Minutes of June 11, 2020 Council Meeting (Asbell)
2. Minutes of June 25, 2020 Council Meeting (Asbell)
3. Minutes of July 9, 2020 Council Meeting (Asbell)
4. Interlocal Agreement for Federal Corona Virus Relief Funds (Asbell)

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5. Opening Bank Account for Corona Virus Relief Funds (Asbell)

F. REGULAR AGENDA:

1. Consideration of Approval of the Municipal Development District Budget 2020-2021 (Asbell)
2. Consideration of Fiscal Year 2020-2021 Budget (Vargus)
3. Consideration of Consolidated Fee Ordinance Regarding Tap Fees and Utility Rates (Vargus)
4. Discussion of Concrete Roads (Vargus)
5. Consideration of Development Agreement with Sam Hill Venture (Vargus)
6. Consideration of Engagement of Michael Sullivan for Town Entrance and Design (West)
7. Discussion of Future Development of A1169A B.C. Shahan, TR 44A and TR 45B (Vargus)

G. EXECUTIVE SESSION: – In accordance with Texas Government Code, Section 551.001, et seq., the Town Council will recess into Executive Session (closed meeting) to discuss the following:

1. § 551.071(2), Texas Government Code to wit: consultation with Town Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter to receive legal advice re: Development agreements, development and zoning standards;
2. § 551.072 Texas Government Code to wit: deliberations about real property regarding Sam Hill Ventures, Sanctuary at Sunset Cove; and
3. § 551.087 Texas Government Code to wit: Economic Development Negotiations regarding Sam Hill Ventures, Sanctuary at Sunset Cove.

H. RECONVENE: Reconvene into regular session

I. ADJOURNMENT

I do hereby certify that the above notice of meeting was posted on the designated place for official notice at 1:15 p.m. on Monday, August 10, 2020.



Linda Asbell

Linda Asbell, TRMC, CMC, Town Secretary

The Town Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development), 418.183 (Homeland Security)

This facility is wheelchair accessible and accessible parking spaces are available. Please contact the Town Secretary's office at 972-294-5555 or FAX 972-292-0812 for further information.

One or more board members of the LAKWOOD VILLAGE MUNICIPAL DEVELOPMENT DISTRICT may attend this meeting. No action will be taken by the MDD board.

LAKWOOD VILLAGE TOWN COUNCIL

COUNCIL MEETING

JUNE 11, 2020

Council Members:

Dr. Mark Vargus, Mayor
Darrell West – Mayor Pro-Tem
Clint Bushong
Serena Lepley
Matt Bissonnette
Eric Farage

Town Staff:

Linda Asbell, TRMC, CMC – Town Secretary

REGULAR SESSION - 7:00 P.M.

With a quorum of the Council Members present, Mayor Vargus called the Regular Meeting of the Town Council to order at 7:00 p.m. on Thursday, June 11, 2020 in the Council Chambers of the Lakewood Village Town Hall, 100 Highridge Drive, Lakewood Village, Texas.

PLEDGE TO THE FLAG:

(Agenda Item A)

Mayor Vargus led the Pledge of Allegiance

VISITOR/CITIZENS FORUM:

(Agenda Item B)

No one requested to speak

CONSENT AGENDA:

(Agenda Item C)

1. Minutes of April 23, 2020 Council Meeting (Asbell)
2. Minutes of May 14, 2020 Council Meeting (Asbell)
3. Resolution Naming the Denton Record Chronicle as the Official Newspaper (Asbell)
4. Renewal of the “380” Interlocal Agreement between Town of Lakewood Village and the Lakewood Village Municipal Development District (Asbell)
5. Interlocal Cooperative Purchasing Agreement with Denton County (Asbell)

MOTION: Upon a motion made by Councilwoman Lepley and seconded by Mayor Pro-Tem West, council voted five (5) “ayes”, no (0) “nays” to approve the consent agenda items as presented. *The motion carried.*

REGULAR AGENDA:

(Agenda Item D)

**Consideration of Election of Mayor Pro-Tem
(Asbell)**

(Agenda Item D.1)

Mayor Vargus stated that Darrell West has served well in the position. Council expressed appreciation for Mayor Pro-Tem West’s service.

MOTION: Upon a motion made by Councilman Farage and seconded by Councilman Bissonnette, council voted five (5) “ayes”, no (0) “nays” to re-elect Darrell West as Mayor Pro-Tem. *The motion carried.*

**Consideration of Appointments to the
Municipal Development District Board
(Asbell)**

(Agenda Item D.2)

Mayor Vargus reported that Larry King and Dave Batchelder are up for reappointment and both are eager to continue serving.

MOTION: Upon a motion made by Councilman Farage and seconded by Councilwoman Lepley, council voted five (5) “ayes”, no (0) “nays” to re-appoint Larry King and Dave Batchelder to the Municipal Development District Board of Directors. *The motion carried.*

**Discussion of Concrete Road Project
(Vargus)**

(Agenda Item D.3)

Mayor Vargus reported the construction is on schedule. Pipes and headwalls have been installed on Stowe Lane. The schedule calls for Ed Bell Construction to finish laying base and rebar by early next week. Concrete pour will start on approximately June 22, 2020. No complaints have been received; Ed Bell Construction is working well with residents along Stowe Lane. Mayor Vargus reported on problems with utilities like AT&T locating their services in the right-of-way rather than the utility easement. Those utilities are being relocated. AT&T is going to abandon the current service lines in The Shores and install new lines in the correct locations. AT&T will not agree to install fiber optic lines, they will install copper lines. Suddenlink is ready to install

lines now. Brittany Shake with Kimley Horn is going to manage the line reinstallation. The road millings are being deposited behind Witt Park, to enlarge the berm in front of the sewer plant. Woodcrest will begin after Stowe is completed. Town Engineers, a council representative and Ed Bell Construction meets every Monday at 3:00 to review progress.

**Discussion of Fiscal Year 2020-2021 Budget
(Vargus)**

(Agenda Item D.4)

Mayor Vargus reviewed the plan the council adopted at the time the previous road bonds were sold. The 2015 council adopted a debit rate of \$0.05 rather than the \$0.20 required to make the bond payment and make up the deficit with property tax revenue. In 2013 the \$0.25 tax rate generated \$183,585 to operate the town. In 2014 the \$0.25 tax rate, minus the deficit, generated \$62,946 to operate the town. The 2013 town council cut all discretionary spending and implemented the administrative fee to the Utility Fund and the MDD to allocate their share of the expenses and reimburse the General Fund. In 2013 the MDD started contributing to the assist the town, and franchise fees were implemented. In 2018 the town owned Melody Lot was sold to add to the maintenance and operation funds. Mayor Vargus reported that the town will have two bond payments for four years. Mayor Vargus stated if the reserves are maintained at twenty-five percent the town can support the deficit. If the reserves go below twenty-five percent, the tax rate will need to be adjusted to cover the deficit.

Mayor Vargus reviewed the construction fund balances against the construction costs. Mayor Vargus reviewed the savings achieved with change orders. As of today, the town is anticipating a \$424,743 revenue shortfall on the construction fund. Mayor Vargus reported revenues are healthy in the current fiscal year.

Mayor Vargus reviewed the bond payment schedule. Council discussed increasing the debt servicing tax rate by \$0.03 to \$0.20 instead of the \$0.36 required to cover the full debt payment. There was some discussion about planned future utility fund expenses. In February, the bond payment is larger as it covers principle and interest; the July payment is interest only.

Mayor Vargus reviewed the current budget. The General Fund operating surplus is approximately \$180,000. Mayor Vargus reviewed expenses for improvements at town hall and the mailbox area. Mayor Vargus reviewed the Utility Fund revenues and expenses. The Utility Fund will have an operating surplus of approximately \$99,000. Mayor Vargus reported that the sewer line at the end of Highridge and Meadow Lake was old clay tile and needed to be replaced before the new road was constructed. Mayor Vargus also reported on a plat discrepancy on Green Meadow which required an additional sewer tap to be installed.

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Mayor Vargus stated he does not typically want to do a budget amendment to align the budgeted numbers with actual numbers. Council discussed not needing a budget amendment because the total numbers are still within line.

Mayor Vargus reviewed the current water rate and did a comparison against the rate charged by Lake Cities and Little Elm. Lakewood Village currently charges one base rate regardless of the meter size, Little Elm and Lake Cities each charge higher rates for larger sized meters. Lakewood Village rate is currently approximately thirty percent below Lake Cities and Little Elm. There was some discussion about adjusting the water rates.

EXECUTIVE SESSION:

(Agenda Item E)

At 8:14 p.m. Mayor Vargus recessed into executive session in accordance with (1) § 551.071(2), Texas Government Code to wit: consultation with Town Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter to receive legal advice re: Development agreements, development and zoning standards; (2) § 551.072 Texas Government Code to wit: deliberations about real property regarding Sam Hill Ventures, and Sanctuary at Sunset Cove; and, (3) § 551.087 Texas Government Code to wit: Economic Development Negotiations regarding Sam Hill Ventures, and Sanctuary at Sunset Cove

RECONVENE:

(Agenda Item F)

Mayor Vargus reconvened the regular session at 9:16 p.m. No action was taken.

ADJOURNMENT

(Agenda Item G)

MOTION: Upon a motion made by Councilwoman Lepley and seconded by Mayor Pro-Tem West council voted five (5) “ayes” and no (0) “nays” to adjourn the Regular Meeting of the Lakewood Village Town Council at 9:17 p.m. on Thursday June 8, 2020. The motion carried.

These minutes approved by the Lakewood Village Town Council on the XXth day of August 2020.

APPROVED:

Darrell West
MAYOR PRO-TEM

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ATTEST:

Linda Asbell, TRMC, CMC
TOWN SECRETARY

LAKWOOD VILLAGE TOWN COUNCIL

COUNCIL MEETING

JUNE 25, 2020

Council Members:

Dr. Mark Vargus, Mayor
Darrell West – Mayor Pro-Tem
Clint Bushong
Serena Lepley
Matt Bissonnette
Eric Farage

Town Staff:

Linda Asbell, TRMC, CMC – Town Secretary

SPECIAL SESSION - 7:00 P.M.

With a quorum of the Council Members present, Mayor Vargus called the Special Meeting of the Town Council to order at 7:00 p.m. on Thursday, June 25, 2020 in the Council Chambers of the Lakewood Village Town Hall, 100 Highridge Drive, Lakewood Village, Texas.

PLEDGE TO THE FLAG:

(Agenda Item A)

Mayor Vargus led the Pledge of Allegiance

VISITOR/CITIZENS FORUM:

(Agenda Item B)

No one requested to speak

REGULAR AGENDA:

(Agenda Item C)

**Discussion of Concrete Road Project
(Vargus)**

(Agenda Item C.1)

Mayor Vargus distributed an example of the results of the maturity meters which read the strength of the concrete. The report shows placement date and time, and PSI of concrete. The concrete reached strength required to open driveway after approximately eight hours. The flyers distributed by the contractor allows for 48 hours of curing time. The driveway opening was delayed after the first pour due to rain preventing Ed Bell from working. Another road pour is

planned to take place on June 26. Mayor Vargus, and Councilman Bushong met with engineers and Ed Bell representatives to establish a procedure to open driveways at the proper curing strength without a weather delay in the future. The town engineer will request maturity reports from Ed Bell to assure the driveways are opened as soon as possible. The pour on the east side of Stowe Lane will be completed on June 26, 2020. Mayor Vargus stated that citizens on the “pour” side of the street will need to place their trash and recycling carts across the street as soon as rebar is placed in front of their house. Trash will not be collected if it is not placed on the opposite side of the street. Mayor Vargus reported that someone reported that no one could walk on the newly poured concrete for 72 hours. The concrete will support a person walking on it after five to seven hours. Mayor Vargus reported that State standards have changed, and street signs are no longer permitted to have only capital letters. All street signs will be replaced to conform to the new standards. Mayor Vargus encouraged council and staff to direct citizens to the town website for accurate information. There was some discussion about driving lanes on Stowe as the second side is poured. Mayor Vargus reported that SuddenLink is installing new lines and expects to complete the installation before the end of the summer. AT&T has begun work but is not as far along as Suddenlink. Every Friday Ed Bell will be flattening bumps in the asphalt road caused by their trucks. Mayor Vargus reviewed a financial update on the road expenditures. Mayor Vargus reported the first payment to Ed Bell was made today and reviewed the current cash gap on funds available versus expenses expected. Mayor Vargus reported the cash gap should be reduced through savings due to the maturity meters and reduced need for engineer oversight.

**Discussion of Fiscal Year 2020-2021 Budget
(Vargus)**

(Agenda Item C.2)

Mayor Vargus reviewed the current financial status of cash on hand, property taxes still owed to the town, and revenues expected by the end of the year. Mayor Vargus reported on the importance of reserve funds. Mayor Vargus reviewed the property tax revenues and the status of protests. Mayor Vargus reviewed the proposed tax rate for next fiscal year. Mayor Vargus reviewed his first proposal of a budget for line item numbers. There was some discussion about expenses due to the theft at the sewer plant and the funds expected to be received from the insurance claim of covered items. There was some discussion about general fund revenues in the current fiscal year. Mayor Vargus reviewed the expenses included in the Town Maintenance expense line. There was some discussion about the reserve funds in Rocky Point and the Municipal Development District. Mayor Vargus reported the Utility Fund has spent approximately \$115,000 on capital improvements during this fiscal year. There was some discussion about adjusting the minimum water bill to increase revenue and reducing capital improvement spending which will result in an increase to the reserve funds. There was some discussion about increasing the minimum water usage rate by \$5.00. There was some discussion about transitioning to remotely read water meters. A one inch remote read water meter will cost

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approximately \$400 completely installed. Replacing the water meters in The Shores would cost approximately \$40,000. A public hearing will be held on the budget.

EXECUTIVE SESSION:

(Agenda Item D)

At 8:21 p.m. Mayor Vargus recessed into executive session in accordance with (1) § 551.071(2), Texas Government Code to wit: consultation with Town Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter to receive legal advice re: Development agreements, development and zoning standards; (2) § 551.072 Texas Government Code to wit: deliberations about real property regarding Sam Hill Ventures, and Sanctuary at Sunset Cove; and, (3) § 551.087 Texas Government Code to wit: Economic Development Negotiations regarding Sam Hill Ventures, and Sanctuary at Sunset Cove

RECONVENE:

(Agenda Item E)

Mayor Vargus reconvened the regular session at 9:32 p.m. No action was taken.

ADJOURNMENT

(Agenda Item F)

MOTION: Upon a motion made by Councilwoman Lepley and seconded by Councilman Bissonnette council voted five (5) “ayes” and no (0) “nays” to adjourn the Regular Meeting of the Lakewood Village Town Council at 9:33 p.m. on Thursday June 25, 2020. The motion carried.

These minutes approved by the Lakewood Village Town Council on the XXth day of August 2020.

APPROVED:

Darrell West
MAYOR PRO-TEM

ATTEST:

Linda Asbell, TRMC, CMC
TOWN SECRETARY

LAKWOOD VILLAGE TOWN COUNCIL

COUNCIL MEETING

JULY 9, 2020

Council Members:

Dr. Mark Vargus, Mayor
Darrell West – Mayor Pro-Tem
Clint Bushong
Serena Lepley
Matt Bissonnette
Eric Farage

Town Staff:

Linda Asbell, TRMC, CMC – Town Secretary

REGULAR SESSION - 7:00 P.M.

With a quorum of the Council Members present, Mayor Vargus called the Regular Meeting of the Town Council to order at 7:00 p.m. on Thursday, July 9, 2020 in the Council Chambers of the Lakewood Village Town Hall, 100 Highridge Drive, Lakewood Village, Texas.

PLEDGE TO THE FLAG:

(Agenda Item A)

Mayor Vargus led the Pledge of Allegiance

VISITOR/CITIZENS FORUM:

(Agenda Item B)

No one requested to speak

REGULAR AGENDA:

(Agenda Item C)

**Discussion of Concrete Road Project
(Vargus)**

(Agenda Item C.1)

Mayor Vargus reported the pouring of Stowe Lane was successful, however workers removed the tie-in rebar from the top edge of the concrete rather than from the bottom breaking the panels at the top which resulted in 89 panels being damaged. Ed Bell Construction originally proposed removing the damaged panels and later, after consulting with engineers, proposed saw cutting

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the center line of the damaged panels. Ed Bell will hire a third party that specializes in drilling in concrete. The new “L” bars will be placed in the drilled holes and epoxied in to tie both sides of the road together. There was some discussion about the spacing and sizing of the rebar. Ten panels have been removed, and an additional three panels need to be removed. Those panels will be re-poured. There was some discussion about the warranty period not beginning until after the entire project has been completed. All other roads will be poured with a different joint assembly and with metal frames. There was some discussion about the design of the intersections. Mayor Vargus reported that all intersections must be a continuous radius rather than an arc that is squared off at the end. Council expressed appreciation that Ed Bell Construction quickly responded to the error and offered an effective correction.

**Discussion of Fiscal Year 2020-2021 Budget
(Vargus)**

(Agenda Item C.2)

Mayor Vargus reviewed the assessed property values and the values of the properties still under review at the appraisal district. Mayor Vargus reviewed the council meeting schedule. Mayor Vargus reviewed the General Fund proposed budget and current revenues and expenses. Mayor Vargus reported on changes to the payroll expenses for the utility billing coordinator position which will now be paid out of General Fund and recovered through the administrative fee for services paid by the Utility Fund. There was some discussion about the possibility of the Municipal Development District assisting with the funding of the road project.

EXECUTIVE SESSION:

(Agenda Item D)

At 7:29 p.m. Mayor Vargus recessed into executive session in accordance with (1) § 551.071(2), Texas Government Code to wit: consultation with Town Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter to receive legal advice re: Development agreements, development and zoning standards; (2) § 551.072 Texas Government Code to wit: deliberations about real property regarding Sam Hill Ventures, and Sanctuary at Sunset Cove; and, (3) § 551.087 Texas Government Code to wit: Economic Development Negotiations regarding Sam Hill Ventures, and Sanctuary at Sunset Cove

RECONVENE:

(Agenda Item E)

Mayor Vargus reconvened the regular session at 8:31 p.m. No action was taken.

ADJOURNMENT

(Agenda Item F)

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REGULAR SESSION
JULY 9, 2020**

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MOTION: Upon a motion made by Councilwoman Lepley and seconded by Councilman Farage council voted five (5) “ayes” and no (0) “nays” to adjourn the Regular Meeting of the Lakewood Village Town Council at 8:31 p.m. on Thursday July 9, 2020. The motion carried.

These minutes approved by the Lakewood Village Town Council on the XXth day of August 2020.

APPROVED:

Darrell West
MAYOR PRO-TEM

ATTEST:

Linda Asbell, TRMC, CMC
TOWN SECRETARY

06/07/2020



CORONAVIRUS RELIEF FUND
INTERLOCAL COOPERATION AGREEMENT

Denton County and the City of Lakewood Village

This Interlocal Cooperation Agreement (“Agreement”) is entered into by and between Denton County, Texas (the “County”) and the City of Lakewood Village Texas (the “Municipality”), pursuant to Chapter 791 of the Texas Local Government Code, to address the impact of the public health emergency with respect to the Coronavirus pandemic (“COVID-19”).

GENERAL

1. **Coronavirus Relief Fund.** The County has received federal funding under the Coronavirus Aid, Relief, and Economic Security Act (the “CARES Act”) to address and respond to the impact and effects of the COVID-19 emergency.
2. **County Authority.** The Resolution of the Denton County, Texas Commissioners Court, under Chapter 381 of the Local Government Code, lawfully establishing a COVID-19 municipality funding program (the “Municipality Program”), allowing the County to grant money to your Municipality, is attached hereto as Attachment A and incorporated by reference herein. Funds were received by the County from the US Department of the Treasury (the “Treasury”) under the Coronavirus Relief Fund (“CRF”), as provided for in the CARES Act. The use of these CRF funds to assist a municipality of the County with their expenditures incurred due to the effects of COVID-19 and to potentially fund a local grant program are legitimate and lawful uses of the CRF funds.
3. **Municipality Authority.** The Orders of the Municipality, establishing a COVID-19 emergency program or programs, allowing it to make grants of its award, is attached hereto and incorporated by reference herein. The Municipality represents and warrants that its programs (if the Municipality decides to distribute the Municipal Funds through its own programs) will be in full compliance with Chapter 380 of the Local Government Code.
4. **Inspector General Oversight & Recoupment.** Section 601(f) provides that the Inspector General of the Treasury shall conduct monitoring and oversight of the receipt, disbursement, and use of CRF funds. If the Inspector General determines that a unit of local government has failed to comply with the use of funds rules (as described herein in Paragraphs 10-16, “Use of Funds”), the amount of CRF funds in noncompliance shall be “booked as a debt of such entity owed to the federal government.” The conditions and restrictions on the use of the CRF funds follows to all

recipients, from the County, to the Municipality, to businesses and individuals that receive such funds.

GRANT

5. Amount. Subject to the terms and conditions of this Agreement, the County agrees to grant and transfer to the Municipality the sum of \$50,270 of its CRF funds (“Municipal Funds”).

6. Separate Bank Account. The Municipality agrees to deposit these Municipal Funds into a separate, segregated account created solely for holding and disbursing these Municipal Funds. The account must be an interest bearing account and similarly insured and protected in the same manner as the Municipality’s other funds.

7. Calculation of Municipal Funds. The initial calculation of the grant amount of funds is based on the higher of the Municipality’s 2019 NCTCOG estimated population (550) or 2018 ACS estimated population (914), multiplied by \$55.00 per capita (“the Maximum Allocation”). That amount is reduced by:

- a. the excess of the Maximum Allocation minus the budgeted amount of eligible funds (as defined in Paragraph 8(a)), and further reduced by;
- b. the amount of funds redirected and contributed to the County’s programs (e.g., small business, housing and food programs), at the election of the Municipality, which is included in the Municipality’s proposed budget in Paragraph 8(a).

8. Conditions. Before receiving Municipal Funds, the Municipality must:

- a. provide the County with a proposed budget, which includes your contribution to the County’s programs (e.g., small business, housing, and food programs), and description of eligible uses of Municipal Funds (“Budget of Expenditures and Description of Intended Uses”). The form to complete your Budget of Expenditures and Description of Intended Uses is attached as Attachment B;
- b. agree to participate in the County’s CRF Compliance Forum (the “Forum”); and
- c. provide a copy of the appropriate Chapter 380 documentation.

RESPONSIBILITIES OF THE MUNICIPALITY

9. The responsibilities of the Municipality are:

- a. to comply with all terms and conditions of the CARES Act;
- b. to use Municipal Funds in compliance with the CARES Act;

- c. to promptly return to the County any Municipal Funds not used;
- d. to participate in the Forum;
- e. to maintain proper and adequate records of its own expenses, including monthly uploads to Dropbox, and supporting documentation of the expenditures, and provide copies of, or access to such, at any time as required by the County;
- f. to maintain proper and adequate records of the expenses of any grantees of Municipal Funds, including monthly uploads to Dropbox, and supporting documentation of the expenditures, and provide copies of, or access to such, at any time as required by the County;
- g. to return the Statement of Compliance Certificate by February 1, 2021;
- h. to cooperate and coordinate with other members in the Forum concerning a federal compliance audit; and
- i. to comply with Chapter 381 and Chapter 380, if applicable.

USE OF FUNDS

10. Amounts paid from the Treasury’s Coronavirus Relief Fund are subject to the restrictions outlined in the *Guidance for State, Territorial, Local, and Tribal Governments* (dated April 22, 2020) and set forth in section 601(d) of the Social Security Act, as added by section 5001 of the CARES Act. See Attachment C, which is incorporated by reference into this agreement.

11. Section 601(d) allows CRF funds/Municipal Funds to cover only those costs that:

- a. are necessary expenditures incurred due to the public health emergency with respect to the effects COVID-19;
- b. were not accounted for in the most recently approved budget [of the Municipality], including any amendments; and
- c. are incurred between March 1, 2020 and December 30, 2020. See *Coronavirus Relief Fund Frequently Asked Questions (Updated as of May 4, 2020)*. See Attachment C.

12. “Necessary Expenditure” Condition. The use of the money is limited to “necessary expenditures.” The Treasury intends for broad interpretation of the word “necessary,” meaning “reasonably necessary for its intended use in the reasonable judgment of the government officials responsible for spending the Fund payments.” The Treasury’s standard, reasonable judgment, adopts a subjective, not objective standard. Examples of eligible expenditures include, but are not limited to, payment for certain types of:

- a. medical expenses;
- b. public health expenses;
- c. payroll expenses;
- d. expenses relating to facilitating compliance;
- e. expenses associated with providing economic support in connection with the COVID-19 public health emergency; and
- f. any other COVID-19-related expense reasonably necessary to the function of government.

13. Funds may not be used to fill shortfalls in governmental revenue to cover expenditures that would not otherwise qualify under section 601(d). REVENUE REPLACEMENT IS STRICTLY PROHIBITED AND IS NOT A PERMISSIBLE USE OF FUNDS.

14. “Due To” Condition. The requirement that expenditures be incurred “due to” the public health emergency created by COVID-19 means that expenditures must be used for actions taken to respond to the public health emergency. These may include expenditures incurred by the Municipality to respond directly to the emergency, as well as expenditures incurred to respond to second-order effects of the emergency (e.g., economic support to those suffering from employment or business interruptions due to COVID-19-related business closures).

15. The Municipality expressly agrees without qualification or exception to adhere and comply with section 601(d) and the accompanying guidelines regarding its spending and uses of the Funds.

16. Return of Unused Funds by Municipality. Any Municipal Funds not spent on eligible expenses before December 30, 2020 must be returned to the County within 30 days after December 30, 2020.

CRF COMPLIANCE FORUM

17. Description. The Forum is a county-wide initiative between the County and all of the Municipalities that have requested upfront funding of the Municipal Funds. It is a single, integrated initiative to mutually benefit all municipalities and the County.

18. Purpose. The Forum shall work for the mutual benefit of the County and the Municipalities, which will promote administrative efficiency, streamline initial compliance measures, and continuing through a potential audit, and foster collaboration between our counties.

19. Benefits. The primary goals of the Forum are to:

- a. provide answers to specific questions (e.g., eligible uses of funds);
- b. provide assistance with documentation guidelines;
- c. reduce noncompliance risk;
- d. reduce administrative burdens;
- e. manage and control the potential federal compliance audit; and
- f. collaborate and integrate grant programs.

REMEDIES

20. **Indemnity.** To the extent allowable by law, the Municipality shall defend, indemnify, and hold harmless the County and its officers, commissioners, employees, volunteers, and agents, from any and all costs and expenses, damages, liabilities, demands, causes of action, suits, charges, or legal or administrative proceedings, claims and losses, including, without limitation, attorneys' fees and costs, caused by or arising out of any act or omission of the Municipality relating to the terms of this Agreement, including but not limited to any ineligible expenditures.

21. **Recoupment.** If the County, or its designee, reasonably determines that all or a portion of a Municipality's expenditure of Municipal Funds is an ineligible expenditure, then the Municipality shall immediately reimburse the County in an amount equal to the amount of the ineligible expenditure from funds of the Municipality other than Municipal Funds granted pursuant to this Agreement, and provide to the County evidence of such reimbursement. The Municipality shall have 30 days of receipt of the County's determination of an ineligible expenditure to reimburse the County for such expense. If the Municipality chooses to subsequently grant its Municipal Funds, it shall be responsible for properly tracing and accounting for when, how, why and by whom the expenses were ultimately incurred. This includes the documentation responsibilities listed in Paragraph 9(f-g) above. In the event the County has to enforce this Agreement, it shall be entitled to recover its reasonable attorney's fees and costs incurred in doing so.

22. **Offset.** To the extent allowable by law, the County reserves the right in its sole discretion to apply any money, damages or costs incurred as a result of a material breach of this agreement by the Municipality against the future distribution of future tax revenues or receipts from the County to the Municipality.

OTHER

23. **Attorney's Fees and Costs.** The County shall be entitled to recover its reasonable and necessary attorney's fees, costs and expenses, from the Municipality in the event the County must

enforce the terms of this Agreement in any way, including, but not limited to, litigation or mediation to the extent allowed by law.

24. Law and Venue. The laws of the State of Texas shall govern this Agreement, except where clearly superseded by federal law. Venue of any dispute shall be in a court of competent jurisdiction in Denton County, Texas.

25. No Assignment. The Municipality may not assign this Agreement.

26. Entire Agreement. This Agreement supersedes and constitutes a merger of all prior oral and/or written agreements and understandings of the parties on the subject matter of this Agreement and is binding on the parties and their legal representatives, receivers, executors, successors, agents and assigns.

27. Amendment. Any Amendment of this Agreement must be by written instrument dated and signed by both parties.

28. Severability. No partial invalidity of this Agreement shall affect the remainder unless the public purpose to be served hereby is so greatly diminished thereby as to frustrate the object of this Agreement.

29. Survival. All provisions of this Agreement that impose continuing obligations on the parties, including but not limited to payment, agreement purpose, and confidentiality shall survive the expiration or termination of this Agreement.

30. Waiver. No waiver by either party of any provision of this Agreement shall be effective unless in writing, and such waiver shall not be construed as or implied to be a subsequent waiver of that provision or any other provision.

31. Signature Authority. The signatories hereto represent to each other that they have the full right, power, and authority and have been given any approvals necessary to enter into this Agreement to bind the respective parties for which they sign, and to perform their obligations hereunder, and that the consent of no other parties is needed to fully effectuate this Agreement.

ATTACHMENTS

32. This is a list of attachments and is included with this agreement and incorporated herein, as appropriate:

1. Attachment A: Chapter 381 Resolutions of the County;
2. Attachment B: Form Budget of Expenditures and Description of Intended Uses;
3. Attachment C: CRF Guidelines, Regulations (including statute, FAQs, and Guidance).

DENTON COUNTY, TEXAS

By: _____
Andy Eads, County Judge

Date

Attest: _____

County Clerk

CITY OF LAKEWOOD VILLAGE,
TEXAS

By: Mark E. Vargas
Mayor or City Manager

DR. MARK E. VARGUS
Printed Name

MAYOR
Printed Title

8/3/20
Date

Attest:

Linda Osbell
City Secretary



TOWN OF LAKEWOOD VILLAGE

ORDINANCE NO. 19-08

AN ORDINANCE OF THE TOWN OF LAKEWOOD VILLAGE, TEXAS ADOPTING AND APPROVING THE BUDGET FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2019 AND TERMINATING ON SEPTEMBER 30, 2020, AND MAKING APPROPRIATIONS FOR EACH DEPARTMENT PROJECT AND ACCOUNT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the Town of Lakewood Village, Texas (the “Town”) has caused to be filed with the Town Secretary a budget to cover all proposed expenditures of the government of the Town for the fiscal year beginning October 1, 2019 and terminating September 30, 2020, and

WHEREAS, the said budget shows as definitely as possible each of the various projects for which appropriations are set in the budget, and the estimated amount of money carried in the budget for each of such projects, and

WHEREAS, said budget has been filed with the Town Secretary and available for inspection by any taxpayer, and

WHEREAS, public notice of a public hearing on the proposed annual budget, stating the date, time, place, and subject matter of said hearing, was given as required by laws of the State of Texas, and

WHEREAS, such public hearing was held on July 11, 2019 prior to the approval and ratification by the Town Council, and all those wishing to speak on the budget were heard, and

WHEREAS, the Town Council has studied said budget and listened to the comments of the taxpayers at the public hearing held therefore and has determined that the budget attached hereto is in the best interest of the Town of Lakewood Village.

NOW, THEREFORE BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LAKEWOOD VILLAGE, TEXAS:

1. That the budget attached hereto as Exhibit “A” and incorporated herein for all purposes is adopted for the fiscal year beginning October 1, 2019 and ending September 30, 2020; and such purposes, respectively such sums of money for such projects, operations, activities, purchases and other expenditures as proposed in the attached budget.
2. That no expenditures of the funds of the Town shall hereafter be made except in compliance with such budget, except in case of grave necessity, emergency expenditures to meet unusual or unforeseen conditions, which could not, by reasonable, diligent thought and attention, have included in the original budget, may from time to time be

authorized by the Town Council as amendments to the original budget.

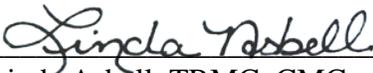
3. That the Mayor shall file or cause to be filed a true and correct copy of said budget, along with this ordinance with the Town Secretary.
4. The necessity of adopting and approving a proposed budget for the next fiscal year as required by the laws of the State of Texas, require that this ordinance shall take effect immediately from and after its passage, and it is accordingly so ordained.

DULY PASSED AND APPROVED BY THE TOWN COUNCIL OF THE TOWN OF LAKEWOOD VILLAGE, TEXAS, on this 11th day of July 2019.



Dr. Mark E. Vargus
Mayor

ATTESTED:



Linda Asbell, TRMC, CMC
Town Secretary





LAKESWOOD
VILLAGE
TOWN OF LAKESWOOD VILLAGE, TEXAS
FISCAL YEAR 2019-2020
ANNUAL BUDGET

This budget will raise more total property taxes than last year's budget by \$18,378 or 7.2%, and of that amount \$4,213 is tax revenue to be raised from new property added to the tax roll this year.

Debt obligations were reduced by \$158,000 in the prior year and now total \$866,000. Scheduled Interest and Principle payments on debt in 2020 will be \$178,612. Of this amount, Debt Servicing revenue will pay \$178,612 and maintenance and operation funds of \$0.00 will be used to pay the remainder. The amount of maintenance and operation funds used in debt payments is 0.00% of the maintenance and operations total revenue.

RECORD OF VOTE ON PROPOSAL TO CONSIDER ADOPTION OF BUDGET

POSITION	NAME	FOR	AGAINST	PRESENT and not voting	ABSENT
Mayor	Dr. Mark E. Vargus			X	
Mayor Pro-Tem	Darrell West	X			
Council Member #1	Eric Farage	X			
Council Member #3	Matt Bissonnette	X			
Council Member #4	Serena Lepley	X			
Council Member #5	Clint Bushong	X			

PROPERTY TAX RATE COMPARISON (Rates expressed per \$100 of value)

TAX RATE	TAX YEAR 2019	TAX YEAR 2020
Property Tax Rate	\$0.300000/\$100	\$0.415000/\$100
Effective Tax Rate	\$0.288338/\$100	\$0.401700/\$100
Effective Maintenance and Operations Tax Rate	\$0.240282/\$100	\$0.236700/\$100
Interest & Sinking Fund Rate (Actual)	\$0.175119/\$100	\$0.165000/\$100
Interest & Sinking Fund Rate (Adopted)	\$0.050000/\$100	\$0.165000/\$100
Rollback Tax Rate	\$0.434623/\$100	\$0.420700/\$100

PROPERTY TAX RATE COMPARISON (Rates expressed per \$100 of value)

DEBT ISSUE	PRINCIPAL	INTEREST	TOTAL
2014 Certificates of Obligation	0.1505	0.0145	0.165

Exhibit A

2019-2020 Budget						
<i>General Fund</i>						
		2020	2019	2019 YTD	2018	2018
REVENUES		Budget	Budget	01-Jul-19	Budget	Actual
Property Taxes		\$271,000	\$255,000	\$250,317	\$240,000	\$238,784
Franchise Fees		\$34,000	\$30,000	\$34,748	\$30,000	\$28,476
Sales Taxes		\$30,000	\$30,000	\$24,458	\$34,000	\$28,945
Fines & Forfeitures		\$3,000	\$3,000	\$1,010	\$3,000	\$10,567
Licenses & Permits		\$40,100	\$51,600	\$38,592	\$41,400	\$42,435
Fees & Service Charges		\$2,400	\$2,400	\$1,200	\$3,000	\$4,120
Interest		\$6,000	\$5,000	\$4,878	\$700	\$2,253
Miscellaneous		\$3,000	\$3,000	\$2,256	\$4,000	\$15,759
TOTAL		\$389,500	\$380,000	\$357,459	\$356,100	\$371,339
EXPENDITURES		2020	2019	2019	2018	2018
		Budget	Budget	YTD	Budget	Actual
General Government		\$158,200	\$175,900	\$120,093	\$202,250	\$166,445
Public Safety		\$30,000	\$31,500	\$23,625	\$27,100	\$27,100
Public Works		\$26,000	\$30,500	\$16,640	\$27,500	\$30,688
Capital Outlay		\$74,000	\$41,000	\$30,175	\$11,000	\$7,861
TOTAL		\$288,200	\$278,900	\$190,533	\$267,850	\$232,094
OPERATING SURPLUS		\$101,300	\$101,100	\$166,926	\$88,250	\$139,245
TRANSFERS						
In: Admin Fee		\$49,400	\$40,200	\$39,150	\$42,200	\$40,200
Out: Debt Servicing		\$0	(\$125,806)	(\$126,500)	(\$127,900)	(\$126,900)
TOTAL TRANSFERS		\$49,400	(\$85,606)	(\$87,350)	(\$85,700)	(\$86,700)
NET CHANGE		\$150,700	\$15,494	\$79,576	\$2,550	\$52,545
DEBT SERVICING FUND						
I&S Property Taxes		\$178,200	\$51,000	\$49,425	\$48,000	\$49,004
General Fund Transfer		\$0	\$125,806	\$126,500	\$127,900	\$126,900
Debt Service (Principle)		(\$163,000)	(\$158,000)	(\$158,000)	(\$154,000)	(\$154,000)
Debt Service (Interest)		(\$15,612)	(\$18,806)	(\$18,805)	(\$21,900)	(\$21,910)
TOTAL		(\$412)	\$0	(\$880)	\$0	(\$6)

2019-2020 Budget

Utility Fund

REVENUES	2020 Budget	2019 Budget	2019 YTD	2018 Budget	2018 Actual
Water	\$165,000	\$150,000	\$106,242	\$160,000	\$155,684
Sewer	\$108,000	\$106,000	\$86,243	\$106,000	\$107,790
Sanitation	\$50,000	\$50,000	\$37,684	\$50,000	\$47,213
Fees and Services	\$16,960	\$17,510	\$25,343	\$16,460	\$17,248
Other Income	\$1,000	\$20,000	\$23,072	\$2,000	\$17,759
Interest Revenue	\$2,000	\$1,000	\$1,627	\$540	\$801
TOTAL	\$342,960	\$344,510	\$280,211	\$335,000	\$346,495
EXPENDITURES	2020 Budget	2019 Budget	2019 YTD	2018 Budget	2018 Actual
Contract Services	\$40,800	\$40,800	\$30,600	\$52,200	\$45,300
Administrative	\$98,138	\$85,550	\$49,597	\$87,400	\$84,116
Repairs and Maintenance	\$35,200	\$34,300	\$26,264	\$28,900	\$49,807
Miscellaneous	\$2,000	\$2,000	\$413	\$1,000	\$5,968
Garbage Collections	\$48,000	\$46,000	\$27,853	\$43,000	\$41,240
Capital Improvements	\$45,000	\$75,000	\$64,835	\$65,000	\$66,952
TOTAL	\$269,138	\$283,650	\$199,562	\$277,500	\$293,383
OPERATING SURPLUS	\$73,822	\$60,860	\$80,649	\$57,500	\$53,112
TRANSFERS					
Out: Admin Fee	(\$45,000)	(\$36,000)	(\$36,000)	(\$36,000)	(\$36,000)
TOTAL TRANSFERS	(\$45,000)	(\$36,000)	(\$36,000)	(\$36,000)	(\$36,000)
NET CHANGE	\$28,822	\$24,860	\$44,649	\$21,500	\$17,112

2021 MDD Budget

	2021 BUDGET	2020 YTD 7/14	2020 BUDGET
Revenues			
Interest	\$200	\$141	\$150
Sales Tax	\$25,000	\$21,050	\$17,000
Total	\$25,200	\$21,191	\$17,150
Expenditures			
Projects	\$25,000	\$15,207	\$20,000
Total	\$25,000	\$15,207	\$20,000
Operating Income	\$200	\$5,984	(\$2,850)
Transfers From Rocky Point Water	\$5,000	\$4,821	\$0
NET Cash Flow	\$5,200	\$10,805	(\$2,850)

Projects:

Town Events	\$4,000
Sign Rental	\$1,500
Street Signs	\$5,000
CO2014 Interest Payment	\$12,320
Contingency Fund	\$2,180
	\$25,000

2021 Rocky Point Budget

	2021	2020	2020
	BUDGET	YTD 7/14	BUDGET
Revenues			
Interest	\$300	\$135	\$100
Water Revenue	\$18,000	\$12,945	\$18,000
Late Fees	\$400	\$334	\$400
Camp Cherokee	\$3,000	\$7,200	\$3,600
Reimbursed Expenses		\$6,098	\$0
Revenues	\$21,700	\$26,712	\$22,100
Operating Expenses			
Office Supplies		\$75	\$0
TCEQ Licensing Fee		\$0	\$175
Admin Fee	\$4,400	\$3,300	\$4,400
Operator	\$2,400	\$2,000	\$2,400
Scheduled Maintenance		\$46	\$300
Laboratory	\$1,200	\$735	\$1,200
Water Repairs	\$1,500	\$2,780	\$1,500
Water Equipment		\$125	\$0
Chemicals	\$100	\$70	\$250
Electricity	\$1,200	\$844	\$1,000
Contingency Fund		\$84	\$0
Expenses	\$10,800	\$10,059	\$11,225
Operating Income	\$10,900	\$16,653	\$10,875
CAPX	\$0	\$780	\$5,000
Transfer to MDD	\$5,000	\$4,821	\$0
NET Cash Flow	\$5,900	\$11,052	\$5,875

2020-2021 Budget

General Fund

REVENUES	2021 Proposed	2020 Budget	2020 YTD 7/31	2019 Budget	2019 Actual	2018 Budget	2018 Actual
Property Taxes	\$275,000	\$271,000	\$266,154	\$255,000	\$254,976	\$240,000	\$238,784
Franchise Fees	\$37,000	\$34,000	\$39,658	\$30,000	\$40,208	\$30,000	\$28,476
Sales Taxes	\$40,000	\$30,000	\$43,915	\$30,000	\$33,053	\$34,000	\$28,945
Fines & Forfeitures	\$3,000	\$3,000	\$6,688	\$3,000	\$10,015	\$3,000	\$10,567
Licenses & Permits	\$39,000	\$40,100	\$55,383	\$51,600	\$50,202	\$41,400	\$42,435
Fees & Service Charges	\$2,000	\$2,400	\$2,110	\$2,400	\$2,585	\$3,000	\$4,120
Miscellaneous	\$3,000	\$3,000	\$3,565	\$3,000	\$3,812	\$4,000	\$15,759
CRF Grant	\$20,270		\$30,000				
TOTAL	\$419,270	\$383,500	\$447,473	\$375,000	\$394,851	\$355,400	\$369,086
EXPENDITURES	2021 Proposed	2020 Budget	2020 YTD 7/31	2019 Budget	2019 Actual	2018 Budget	2018 Actual
General Government	\$167,000	\$158,200	\$156,849	\$175,900	\$153,705	\$202,250	\$166,445
Public Safety	\$30,000	\$30,000	\$30,000	\$31,500	\$31,500	\$27,100	\$27,100
Public Works	\$24,000	\$26,000	\$34,874	\$30,500	\$26,155	\$27,500	\$30,688
TOTAL	\$221,000	\$214,200	\$221,723	\$237,900	\$211,360	\$256,850	\$224,233
OPERATING SURPLUS	\$198,270	\$169,300	\$225,750	\$137,100	\$183,491	\$98,550	\$144,853
NON OPERATING	2021 Proposed	2020 Budget	2020 YTD 7/31	2019 Budget	2019 Actual	2018 Budget	2018 Actual
Interest Revenue	\$6,000	\$6,000	\$4,233	\$5,000	\$7,123	\$700	\$2,253
Capital Outlay Expenditure	(\$375,000)	(\$74,000)	(\$10,495)	(\$41,000)	(\$49,925)	(\$11,000)	(\$7,861)
Asset Sale			\$44,979				
Developer Agreement			\$72,000				
Reimbursements			\$9,404				
SURPLUS / DEFICIT	(\$369,000)	(\$68,000)	\$120,121	(\$36,000)	(\$42,802)	(\$10,300)	(\$5,608)
TRANSFERS							
In: Admin Fee	\$54,400	\$49,400	\$40,800	\$40,200	\$49,200	\$42,200	\$40,200
Out: Debt Servicing from M&O	(\$176,858)	\$0	\$0	(\$125,806)	(\$125,500)	(\$127,900)	(\$126,900)
TOTAL TRANSFERS	(\$122,458)	\$49,400	\$40,800	(\$85,606)	(\$76,300)	(\$85,700)	(\$86,700)
NET CASH FLOW	(\$293,188)	\$150,288	\$386,671	\$15,494	\$64,389	\$2,550	\$52,545
DEBT SERVICING FUND							
I&S Property Taxes	\$220,000	\$178,200	\$180,570	\$51,000	\$50,357	\$48,000	\$49,004
General Fund Transfer	\$176,858	\$0	\$0	\$125,806	\$125,500	\$127,900	\$126,900
MDD Interest Payment	\$12,318		\$6,995				
CO 2014 Debt Service (Interest)	(\$12,318)						
CO 2014 Debt Service (Principle)	(\$168,000)						
CO 2020 Debt Service (Interest)	(\$213,858)	(\$163,000)	(\$163,000)	(\$158,000)	(\$158,000)	(\$154,000)	(\$154,000)
CO 2020 Debt Service (Principle)	(\$15,000)	(\$15,612)	(\$15,612)	(\$18,806)	(\$18,806)	(\$21,900)	(\$21,910)
TOTAL	\$0	(\$412)	\$8,953	\$0	(\$949)	\$0	(\$6)

2020-2021 Budget

Utility Fund

<i>Utility Fund</i>							
REVENUES	2021 Proposed	2020 Budget	2020 YTD 7/31	2019 Budget	2019 ACTUAL	2018 Budget	2018 Actual
Water	\$185,000	\$165,000	\$151,893	\$150,000	\$167,058	\$160,000	\$155,684
Sewer	\$116,000	\$108,000	\$92,913	\$106,000	\$109,640	\$106,000	\$107,790
Sanitation	\$67,000	\$50,000	\$48,066	\$50,000	\$47,905	\$50,000	\$47,213
Fees and Services	\$16,960	\$16,960	\$19,511	\$17,510	\$29,584	\$16,460	\$17,248
Other Income	\$1,040	\$1,000	\$2,527	\$20,000	\$23,072	\$2,000	\$17,759
TOTAL	\$386,000	\$340,960	\$314,910	\$343,510	\$377,259	\$334,460	\$345,694
EXPENDITURES	2021 Proposed	2020 Budget	2020 YTD 7/31	2019 Budget	2019 ACTUAL	2018 Budget	2018 Actual
Contract Services	\$40,800	\$40,800	\$34,000	\$40,800	\$37,400	\$52,200	\$45,300
Administrative	\$69,200	\$98,138	\$50,213	\$85,550	\$67,823	\$87,400	\$84,116
Repairs and Maintenance	\$31,000	\$35,200	\$50,579	\$34,300	\$33,735	\$28,900	\$49,807
Miscellaneous	\$2,000	\$2,000	\$4,800	\$2,000	\$413	\$1,000	\$5,968
Garbage Collections	\$55,000	\$48,000	\$31,860	\$46,000	\$42,049	\$43,000	\$41,240
TOTAL	\$198,000	\$224,138	\$171,452	\$208,650	\$181,420	\$212,500	\$226,431
OPERATING SURPLUS	\$188,000	\$116,822	\$143,458	\$134,860	\$195,839	\$121,960	\$119,263
NON OPERATING	2021 Proposed	2020 Budget	2020 YTD 7/31	2019 Budget	2019 ACTUAL	2018 Budget	2018 Actual
Interest Revenue	\$2,000	\$2,000	\$2,065	\$1,000	\$2,478	\$540	\$801
Capital Outlay Expenditure	\$72,000	(\$45,000)	(\$122,072)	(\$75,000)	(\$95,456)	(\$65,000)	(\$66,952)
SURPLUS / DEFICIT	(\$70,000)	(\$43,000)	(\$120,007)	(\$74,000)	(\$92,978)	(\$64,460)	(\$66,151)
TRANSFERS							
Out: Admin Fee	(\$50,000)	(\$45,000)	(\$37,500)	(\$36,000)	(\$45,000)	(\$36,000)	(\$36,000)
TOTAL TRANSFERS	(\$50,000)	(\$45,000)	(\$37,500)	(\$36,000)	(\$45,000)	(\$36,000)	(\$36,000)
NET CASH FLOW	\$68,000	\$28,822	(\$14,049)	\$24,860	\$57,861	\$21,500	\$17,112

GF Revenues Worksheet

	2021 Proposed	2020 Budget	2020 YTD 7/31	2019 Budget	2019 Actual	2018 Budget	2018 Actual
REVENUES							
Property Tax (@\$110M)	\$275,000	\$271,000	\$266,154	\$255,000	\$254,976	\$240,000	\$238,784
Debt Servicing (\$0.20 @110M)	\$220,000	\$178,200	\$180,570	\$51,000	\$50,357	\$48,000	\$49,004
Property Taxes	\$495,000	\$449,200	\$446,724	\$306,000	\$305,333	\$288,000	\$287,788
Franchise Fee	\$37,000	\$34,000	\$39,658	\$30,000	\$40,208	\$30,000	\$28,476
Sales Tax	\$40,000	\$30,000	\$43,915	\$30,000	\$33,053	\$34,000	\$28,945
Court Costs Fees							
Mowing Abatement Fees					\$1,010		
Code Enforcement			\$1,716		\$5,274		\$3,089
Lien Reciepts	\$3,000	\$3,000	\$4,972	\$3,000	\$3,731	\$3,000	\$7,478
Fines & Forfeitures	\$3,000	\$3,000	\$6,688	\$3,000	\$10,015	\$3,000	\$10,567
Building Permits- New	\$30,000	\$30,000	\$38,658	\$40,000	\$38,002	\$30,000	\$27,385
Sprinkler Permits	\$600	\$400	\$750	\$400	\$775	\$400	\$775
Fence Permits	\$400	\$400	\$750	\$400	\$425	\$400	\$350
Reinspect Fees	\$2,000	\$1,500	\$5,950	\$3,000	\$675	\$3,000	\$5,000
Pool Permits	\$1,000	\$1,000	\$525	\$1,000	\$3,275	\$1,000	
Flatwork Permits	\$300	\$800	\$400	\$800	\$800	\$600	\$1,275
Plumbing Permit	\$1,000	\$1,500	\$900	\$1,500	\$1,375	\$1,000	\$2,525
Electrical Permits	\$700	\$1,000	\$450	\$1,000	\$750	\$1,000	\$1,050
Building Permits - Remodel	\$2,000	\$2,000	\$2,625	\$2,000	\$1,650	\$2,000	\$2,775
Miscellaneous Permits	\$1,000	\$1,500	\$975	\$1,500	\$2,475	\$2,000	\$1,300
Preliminary Plat Fees			\$3,400				
Licenses & Permits	\$39,000	\$40,100	\$55,383	\$51,600	\$50,202	\$41,400	\$42,435
CO/CSI Inspections	\$2,000	\$2,400	\$2,050	\$2,400	\$2,450	\$2,000	\$3,250
Contractor Registrations						\$1,000	\$425
Replating Fees							\$250
Pet Registration			\$10		\$35		\$95
Town Hall			\$50		\$100		\$100
Fees & Service Charges	\$2,000	\$2,400	\$2,110	\$2,400	\$2,585	\$3,000	\$4,120
Interest	\$6,000	\$6,000	\$4,233	\$5,000	\$7,123	\$700	\$2,253
Miscellaneous Revenues	\$3,000	\$3,000	\$3,565	\$3,000	\$3,812	\$4,000	\$15,759
NonOperating Cash Flows							
Asset Sales			\$44,979				
Developer Agreement			\$72,000				
Reimbursements MDD							\$3,205
Reimbursements			\$9,404				\$8,155
TOTAL OPERATING FUNDS	\$625,000	\$567,700	\$602,276	\$431,000	\$452,331	\$404,100	\$420,343
Utility Fee for Services-LWV	\$50,000	\$45,000	\$37,500	\$36,000	\$45,000	\$38,000	\$36,000
Utility Fee for Services-Rocky Pt	\$4,400	\$4,400	\$3,300	\$4,200	\$4,200	\$4,200	\$4,200
Transfers In	\$54,400	\$49,400	\$40,800	\$40,200	\$49,200	\$42,200	\$40,200

GF Expenses Worksheet

		2021 Proposed	2020 Budget	2020 YTD 7/31	2019 Budget	2019 Actual	2018 Budget	2018 Actual
Expenditures								
Office Supplies		\$1,400	\$1,500	\$569	\$1,500	\$1,704	\$1,200	\$1,729
Postage		\$100	\$0	\$76	\$0	\$22	\$100	\$35
Computers Maintenance		\$1,000	\$2,000	\$127	\$3,000	\$1,915	\$500	\$710
Publishing		\$500	\$500	\$600	\$500	\$312	\$400	\$279
Elections		\$0	\$4,500	\$0	\$4,500	\$290	\$4,550	\$4,549
Software Licensing		\$1,200	\$1,000	\$1,396	\$1,000	\$1,093		\$964
Town Engineer				\$5,895				
Attorney Fees		\$25,000	\$20,000	\$29,272	\$30,000	\$24,025	\$65,000	\$27,519
Accounting Fees		\$12,000	\$12,000	\$12,100	\$12,000	\$11,665	\$11,300	\$11,300
Animal Control		\$200	\$300	\$140	\$300	\$215	\$300	\$150
Parks/Recreation/Playground			\$3,000		\$5,000	\$600	\$10,000	\$11,495
Town Hall Improvements		\$4,000	\$4,000	\$6,768	\$4,000	\$2,014	\$4,000	\$3,244
Telephone/Telecom		\$2,000	\$2,000	\$1,503	\$2,000	\$1,979	\$1,600	\$2,003
Electricity		\$6,000	\$6,500	\$4,477	\$6,500	\$5,693	\$6,500	\$6,152
Propane		\$600	\$600	\$441	\$600	\$607	\$600	\$552
Payroll		\$77,000	\$69,000	\$59,525	\$67,000	\$66,611	\$65,000	\$65,000
Benefits - Insurance		\$11,000	\$9,000	\$8,919	\$9,000	\$10,062	\$8,400	\$9,601
Payroll Tax Expense		\$7,500	\$5,300	\$6,007	\$7,200	\$6,150	\$5,000	\$1,618
Benefits- Retirement		\$7,100	\$6,900	\$6,900	\$6,700	\$6,661	\$6,500	\$5,850
Appraisal District		\$2,000	\$2,000	\$2,031	\$1,500	\$1,796	\$1,000	\$1,667
Town Functions		\$0	\$500	\$0	\$3,000	\$1,086	\$2,000	\$3,812
Continuing Education		\$1,000	\$1,000	\$921	\$1,000	\$1,047	\$1,000	\$1,260
Travel Meeting Expenses		\$3,000	\$2,500	\$2,377	\$5,500	\$2,841	\$3,000	\$3,344
Membership Dues		\$1,200	\$1,000	\$946	\$1,000	\$1,291	\$1,000	\$1,282
Contingency Fund		\$3,000	\$3,000	\$2,328	\$3,000	\$2,116	\$3,000	\$1,082
Municipal Court								\$888
Lien Recording Fees		\$200	\$100	\$556	\$100	\$150	\$300	\$60
Abatements				\$2,975		\$1,760		\$300
General Government		\$167,000	\$158,200	\$156,849	\$175,900	\$153,705	\$202,250	\$166,445
Fire/EMS		\$30,000	\$30,000	\$30,000	\$31,500	\$31,500	\$27,100	\$27,100
Public Safety		\$30,000	\$30,000	\$30,000	\$31,500	\$31,500	\$27,100	\$27,100
Building Inspections		\$16,000	\$15,000	\$19,200	\$18,000	\$15,625	\$18,000	\$19,625
Town Maintenance		\$2,000	\$7,000	\$4,211	\$8,000	\$6,185	\$6,000	\$6,515
Town Mowing		\$6,000	\$4,000	\$11,463	\$4,500	\$4,345	\$3,500	\$4,548
Public Works		\$24,000	\$26,000	\$34,874	\$30,500	\$26,155	\$27,500	\$30,688
Capital Improvements - Road		\$375,000	\$74,000	\$0	\$35,000	\$40,525	\$11,000	\$7,861
Capital Improvements				\$10,495				
Drainage Improvements			\$0	\$0	\$6,000	\$9,400	\$0	
Capital Outlay		\$375,000	\$74,000	\$10,495	\$41,000	\$49,925	\$11,000	\$7,861
TOTAL EXPENSES		\$596,000	\$288,200	\$232,218	\$278,900	\$261,285	\$267,850	\$232,094
Debt Servicing (Principle)		\$183,000	\$163,000	\$163,000	\$158,000	\$158,000	\$154,000	\$154,000
Debt Servicing (Interest)		\$226,176	\$15,612	\$8,617	\$18,806	\$18,806	\$21,900	\$21,910
TOTAL EXPENDITURES		\$1,005,176	\$466,812	\$403,835	\$455,706	\$438,091	\$443,750	\$408,004

Utility Fund Revenues Worksheet

	2021 Proposed	2020 Budget	2020 YTD 7/31	2019 Budget	2019 Actual	2018 Budget	2018 Actual
REVENUES							
<i>Water Revenue</i>	\$185,000	\$165,000	\$151,893	\$150,000	\$167,058	\$160,000	\$155,684
<i>Sewer Revenue</i>	\$116,000	\$108,000	\$92,913	\$106,000	\$109,640	\$106,000	\$107,790
<i>Solid Waste</i>	\$67,000	\$50,000	\$48,066	\$50,000	\$47,905	\$50,000	\$47,213
Late Fees	\$4,000	\$4,000	\$3,311	\$3,500	\$4,111	\$3,500	\$3,238
Water Tap Fees	\$6,300	\$6,300	\$7,875	\$6,300	\$12,348	\$6,300	\$6,300
Meter Set Fees	\$1,560	\$1,560	\$1,950	\$2,610	\$2,925	\$1,560	\$2,610
Sewer Tap Fees	\$5,100	\$5,100	\$6,375	\$5,100	\$10,200	\$5,100	\$5,100
<i>Fees and Services</i>	\$16,960	\$16,960	\$19,511	\$17,510	\$29,584	\$16,460	\$17,248
Reimbursed Expenses			\$2,360	\$20,000	\$23,072		\$17,650
Miscellaneous	\$1,040	\$1,000	\$167			\$2,000	\$109
<i>Other Income</i>	\$1,040	\$1,000	\$2,527	\$20,000	\$23,072	\$2,000	\$17,759
Interest	\$2,000	\$2,000	\$2,065	\$1,000	\$2,478	\$540	\$801
TOTAL OPERATING FUNDS	\$388,000	\$342,960	\$316,975	\$344,510	\$379,737	\$335,000	\$346,495

Utility Fund Expenses Worksheet

	2021 Proposed	2020 Budget	2020 YTD 7/31	2019 Budget	2019 Actual	2018 Budget	2018 Actual
Expenditures							
Operator Salaries	\$40,800	\$40,800	\$34,000	\$40,800	\$37,400	\$42,200	\$40,800
<i>Engineer</i>				\$0		\$10,000	\$4,500
Contract Services	\$40,800	\$40,800	\$34,000	\$40,800	\$37,400	\$52,200	\$45,300
Office Supplies	\$2,200	\$2,000	\$1,812	\$2,000	\$2,601	\$1,500	\$2,712
Postage	\$1,250	\$1,500	\$970	\$1,500	\$1,125	\$1,500	\$1,317
Insurance	\$6,500	\$6,300	\$6,439	\$5,500	\$6,304	\$6,000	\$5,475
TCEQ Licensing Fees (Water)	\$700	\$588	\$660	\$600	\$588	\$600	\$588
TCEQ Licensing Fees (Sewer)	\$1,250	\$1,250	\$1,250	\$1,250	\$1,250	\$1,300	\$1,250
Computer and Software Licensing Fees	\$1,300	\$1,300	\$1,403	\$1,200	\$1,308	\$1,000	\$1,215
GIS Mapping				\$500		\$500	
Sewer Scheduled Maintenance	\$10,000	\$6,000	\$2,600	\$12,000	\$4,325	\$10,000	\$15,259
Water Scheduled Maintenance	\$5,000	\$40,000	\$560	\$8,000	\$7,587	\$5,000	\$3,691
Laboratory (Sewer)	\$5,000	\$4,000	\$4,653	\$4,000	\$4,956	\$4,000	\$4,028
Laboratory (Water)	\$1,000	\$1,200	\$210	\$1,000	\$1,851	\$1,000	\$662
Electricity (Water)	\$15,000	\$15,000	\$13,725	\$15,000	\$16,448	\$15,000	\$18,045
Electricity (Sewer)	\$20,000	\$17,000	\$15,581	\$17,000	\$17,171	\$17,000	\$18,420
Payroll		\$2,000	\$350	\$16,000	\$2,309	\$23,000	\$11,454
Administrative	\$69,200	\$98,138	\$50,213	\$85,550	\$67,823	\$87,400	\$84,116
Water Repairs	\$10,000	\$10,000	\$8,386	\$10,000	\$9,837	\$10,000	\$11,679
Sewer Repairs	\$10,000	\$10,000	\$20,401	\$10,000	\$3,354	\$10,000	\$18,791
Meter Set Fee	\$1,000	\$2,000	\$590	\$2,000	\$3,100	\$1,000	\$1,180
Water/Sewer Tap Install			\$15,949		\$5,619		\$1,303
Water Equipment	\$5,000	\$9,000	\$1,420	\$6,000	\$7,020	\$4,000	\$11,157
Sewer Equipment			\$475	\$2,000		\$2,000	\$539
Chemicals (Water)	\$2,000	\$1,500	\$1,731	\$1,500	\$2,126	\$1,000	\$2,129
Chemicals (Sewer)	\$2,000	\$1,500	\$1,327	\$1,000	\$1,479	\$300	\$745
Sludge Removal (Sewer)	\$1,000	\$1,200	\$300	\$1,800	\$1,200	\$600	\$2,284
Repairs and Maintenance	\$31,000	\$35,200	\$50,579	\$34,300	\$33,735	\$28,900	\$49,807
Contingency Fund (miscellaneous)	\$2,000	\$2,000	\$4,800	\$2,000	\$413	\$1,000	\$5,968
Garbage Collections	\$55,000	\$48,000	\$31,860	\$46,000	\$42,049	\$43,000	\$41,240
Capital Improvements Water	\$47,000	\$25,000	\$101,926	\$10,000	\$23,727	\$10,000	\$11,173
Capital Improvements Sewer	\$25,000	\$20,000	\$20,146	\$65,000	\$71,729	\$55,000	\$55,779
Capital Improvements Drainage							
Capital Improvements	\$72,000	\$45,000	\$122,072	\$75,000	\$95,456	\$65,000	\$66,952
TOTAL EXPENDITURES	\$270,000	\$269,138	\$293,524	\$283,650	\$276,876	\$277,500	\$293,383
Transfers: Out							
Fee for Administrative Services	\$50,000	\$45,000	\$37,500	\$36,000	\$45,000	\$36,000	\$36,000
TOTAL EXPENDITURES	\$320,000	\$314,138	\$331,024	\$319,650	\$321,876	\$313,500	\$329,383

Utility Fund CAPX Projects

Replace Water Meters in the Shores with Remote Read Meters. There are 84 connections (C=37, S=28, M=19). Replace meter box, add gravel and risers as needed. Materials and Labor ~ \$450 to \$500 per connection.

Remove Meter Reading Software

Adjust Highridge lift-station to meet new road profile. Extend lid and valves vertically four feet, remove concrete wall, erect guard rail.

\$42,000

\$5,000

\$25,000

\$72,000

TOWN OF LAKEWOOD VILLAGE

ORDINANCE NO. 20-XX

AN ORDINANCE OF THE TOWN OF LAKEWOOD VILLAGE, TEXAS ADOPTING AND APPROVING THE BUDGET FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2020 AND TERMINATING ON SEPTEMBER 30, 2021 AND MAKING APPROPRIATIONS FOR EACH DEPARTMENT PROJECT AND ACCOUNT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the Town of Lakewood Village, Texas (the “Town”) has caused to be filed with the Town Secretary a budget to cover all proposed expenditures of the government of the Town for the fiscal year beginning October 1, 2020 and terminating September 30, 2021, and

WHEREAS, the said budget shows as definitely as possible each of the various projects for which appropriations are set in the budget, and the estimated amount of money carried in the budget for each of such projects, and

WHEREAS, said budget has been filed with the Town Secretary and available for inspection by any taxpayer, and

WHEREAS, public notice of a public hearing on the proposed annual budget, stating the date, time, place, and subject matter of said hearing, was given as required by laws of the State of Texas, and

WHEREAS, such public hearing was held on August 13, 2020 prior to the approval and ratification by the Town Council, and all those wishing to speak on the budget were heard, and

WHEREAS, the Town Council has studied said budget and listened to the comments of the taxpayers at the public hearing held therefore and has determined that the budget attached hereto is in the best interest of the Town of Lakewood Village.

NOW, THEREFORE BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LAKEWOOD VILLAGE, TEXAS:

1. That the budget attached hereto as Exhibit “A” and incorporated herein for all purposes is adopted for the fiscal year beginning October 1, 2020 and ending September 30, 2021; and such purposes, respectively such sums of money for such projects, operations, activities, purchases and other expenditures as proposed in the attached budget.
2. That no expenditures of the funds of the Town shall hereafter be made except in compliance with such budget, except in case of grave necessity, emergency expenditures to meet unusual or unforeseen conditions, which could not, by reasonable, diligent thought and attention, have included in the original budget, may from time to time be authorized by the

Town Council as amendments to the original budget.

3. That the Mayor shall file or cause to be filed a true and correct copy of said budget, along with this ordinance with the Town Secretary.
4. The necessity of adopting and approving a proposed budget for the next fiscal year as required by the laws of the State of Texas, require that this ordinance shall take effect immediately from and after its passage, and it is accordingly so ordained.

DULY PASSED AND APPROVED BY THE TOWN COUNCIL OF THE TOWN OF LAKEWOOD VILLAGE, TEXAS, on this 13th day of August 2020.

Dr. Mark E. Vargus
Mayor

ATTESTED:

Linda Asbell, TRMC, CMC
Town Secretary



**TOWN OF LAKEWOOD VILLAGE, TEXAS
FISCAL YEAR 2020-2021
ANNUAL BUDGET**

This budget will raise more total property taxes than last year's budget by \$ 43,972 or 9.8 percent. Of the total, the maintenance and operation (M&O) increase is \$3,481 or 1.3 percent. The debt servicing increase is \$40,491 or 22.8 percent. Of these amounts \$9,972 (M&O of \$3,481 and debt servicing of \$4,432) is tax revenue to be raised from new property added to the tax roll this year.

Debt obligations were increased by a net of \$4,337,000 in the prior year and now total \$5,203,000. The 2014 Certificate of Obligation (CO) debt was reduced by \$163,000 to \$703,000, while newly issued 2020 CO's of \$4,500,000 were added. Scheduled Principle and Interest payments in 2021 will be \$409,176. Of this amount, debt servicing revenue will pay \$218,244 and M&O funds of \$190,932 will be used to pay the remainder.

The amount of M&O funds used in debt payments is 70 percent of the M&O total revenue.

RECORD OF VOTE ON PROPOSAL TO CONSIDER ADOPTION OF BUDGET

POSITION	NAME	FOR	AGAINST	PRESENT and not voting	ABSENT
Mayor	Dr. Mark E. Vargus			X	
Mayor Pro-Tem	Darrell West				
Council Member #1	Eric Farage				
Council Member #3	Matt Bissonnette				
Council Member #4	Serena Lepley				
Council Member #5	Clint Bushong				

PROPERTY TAX RATE COMPARISON (Rates expressed per \$100 of value)

TAX RATE	TAX YEAR 2020	TAX YEAR 2021
Property Tax Rate	\$0.4150	\$0.4500
No New Revenue (NNR) Rate	\$0.4017	\$0.4177
Voter Approval Rate (VAR)	\$0.4207	\$0.4607
De Minimus Tax Rate	N/A	\$0.9101
Unused Increment Rate – 2021	N/A	\$0.0107
Debt Rate	\$0.1650	\$0.3750
Debt Rate Adopted	\$0.1650	\$0.2000

DEBT RATE BREAKDOWN	PRINCIPAL	INTEREST
2014 Certificates of Obligation	\$0.1540	\$0.0113
2020 Certificates of Obligation	\$0.0137	\$0.1960

Since the adopted rate is greater than the NNR rate we must have a hearing and publication. Since the adopted rate is LOWER than the VAR rate we are not subject to a rollback election.

Exhibit A

2020-2021 Budget

<i>General Fund</i>							
REVENUES	2021 Proposed	2020 Budget	2020 YTD 7/31	2019 Budget	2019 Actual	2018 Budget	2018 Actual
Property Taxes	\$275,000	\$271,000	\$266,154	\$255,000	\$254,976	\$240,000	\$238,784
Franchise Fees	\$37,000	\$34,000	\$39,658	\$30,000	\$40,208	\$30,000	\$28,476
Sales Taxes	\$40,000	\$30,000	\$43,915	\$30,000	\$33,053	\$34,000	\$28,945
Fines & Forfeitures	\$3,000	\$3,000	\$6,688	\$3,000	\$10,015	\$3,000	\$10,567
Licenses & Permits	\$39,000	\$40,100	\$55,383	\$51,600	\$50,202	\$41,400	\$42,435
Fees & Service Charges	\$2,000	\$2,400	\$2,110	\$2,400	\$2,585	\$3,000	\$4,120
Miscellaneous	\$3,000	\$3,000	\$3,565	\$3,000	\$3,812	\$4,000	\$15,759
CRF Grant	\$20,270		\$30,000				
TOTAL	\$419,270	\$383,500	\$447,473	\$375,000	\$394,851	\$355,400	\$369,086
EXPENDITURES	2021 Proposed	2020 Budget	2020 YTD 7/31	2019 Budget	2019 Actual	2018 Budget	2018 Actual
General Government	\$167,000	\$158,200	\$156,849	\$175,900	\$153,705	\$202,250	\$166,445
Public Safety	\$30,000	\$30,000	\$30,000	\$31,500	\$31,500	\$27,100	\$27,100
Public Works	\$24,000	\$26,000	\$34,874	\$30,500	\$26,155	\$27,500	\$30,688
TOTAL	\$221,000	\$214,200	\$221,723	\$237,900	\$211,360	\$256,850	\$224,233
OPERATING SURPLUS	\$198,270	\$169,300	\$225,750	\$137,100	\$183,491	\$98,550	\$144,853
NON OPERATING	2021 Proposed	2020 Budget	2020 YTD 7/31	2019 Budget	2019 Actual	2018 Budget	2018 Actual
Interest Revenue	\$6,000	\$6,000	\$4,233	\$5,000	\$7,123	\$700	\$2,253
Capital Outlay Expenditure	(\$375,000)	(\$74,000)	(\$10,495)	(\$41,000)	(\$49,925)	(\$11,000)	(\$7,861)
Asset Sale			\$44,979				
Developer Agreement			\$72,000				
Reimbursements			\$9,404				
SURPLUS / DEFICIT	(\$369,000)	(\$68,000)	\$120,121	(\$36,000)	(\$42,802)	(\$10,300)	(\$5,608)
TRANSFERS							
In: Admin Fee	\$54,400	\$49,400	\$40,800	\$40,200	\$49,200	\$42,200	\$40,200
Out: Debt Servicing from M&O	(\$176,858)	\$0	\$0	(\$125,806)	(\$125,500)	(\$127,900)	(\$126,900)
TOTAL TRANSFERS	(\$122,458)	\$49,400	\$40,800	(\$85,606)	(\$76,300)	(\$85,700)	(\$86,700)
NET CASH FLOW	(\$293,188)	\$150,288	\$386,671	\$15,494	\$64,389	\$2,550	\$52,545
DEBT SERVICING FUND							
I&S Property Taxes	\$220,000	\$178,200	\$180,570	\$51,000	\$50,357	\$48,000	\$49,004
General Fund Transfer	\$176,858	\$0	\$0	\$125,806	\$125,500	\$127,900	\$126,900
MDD Interest Payment	\$12,318		\$6,995				
CO 2014 Debt Service (Interest)	(\$12,318)						
CO 2014 Debt Service (Principle)	(\$168,000)						
CO 2020 Debt Service (Interest)	(\$213,858)	(\$163,000)	(\$163,000)	(\$158,000)	(\$158,000)	(\$154,000)	(\$154,000)
CO 2020 Debt Service (Principle)	(\$15,000)	(\$15,612)	(\$15,612)	(\$18,806)	(\$18,806)	(\$21,900)	(\$21,910)
TOTAL	\$0	(\$412)	\$8,953	\$0	(\$949)	\$0	(\$6)

2020-2021 Budget

Utility Fund

REVENUES	2021 Proposed	2020 Budget	2020 YTD 7/31	2019 Budget	2019 ACTUAL	2018 Budget	2018 Actual
Water	\$185,000	\$165,000	\$151,893	\$150,000	\$167,058	\$160,000	\$155,684
Sewer	\$116,000	\$108,000	\$92,913	\$106,000	\$109,640	\$106,000	\$107,790
Sanitation	\$67,000	\$50,000	\$48,066	\$50,000	\$47,905	\$50,000	\$47,213
Fees and Services	\$16,960	\$16,960	\$19,511	\$17,510	\$29,584	\$16,460	\$17,248
Other Income	\$1,040	\$1,000	\$2,527	\$20,000	\$23,072	\$2,000	\$17,759
TOTAL	\$386,000	\$340,960	\$314,910	\$343,510	\$377,259	\$334,460	\$345,694
EXPENDITURES	2021 Proposed	2020 Budget	2020 YTD 7/31	2019 Budget	2019 ACTUAL	2018 Budget	2018 Actual
Contract Services	\$40,800	\$40,800	\$34,000	\$40,800	\$37,400	\$52,200	\$45,300
Administrative	\$69,200	\$98,138	\$50,213	\$85,550	\$67,823	\$87,400	\$84,116
Repairs and Maintenance	\$31,000	\$35,200	\$50,579	\$34,300	\$33,735	\$28,900	\$49,807
Miscellaneous	\$2,000	\$2,000	\$4,800	\$2,000	\$413	\$1,000	\$5,968
Garbage Collections	\$55,000	\$48,000	\$31,860	\$46,000	\$42,049	\$43,000	\$41,240
TOTAL	\$198,000	\$224,138	\$171,452	\$208,650	\$181,420	\$212,500	\$226,431
OPERATING SURPLUS	\$188,000	\$116,822	\$143,458	\$134,860	\$195,839	\$121,960	\$119,263
NON OPERATING	2021 Proposed	2020 Budget	2020 YTD 7/31	2019 Budget	2019 ACTUAL	2018 Budget	2018 Actual
Interest Revenue	\$2,000	\$2,000	\$2,065	\$1,000	\$2,478	\$540	\$801
Capital Outlay Expenditure	\$72,000	(\$45,000)	(\$122,072)	(\$75,000)	(\$95,456)	(\$65,000)	(\$66,952)
SURPLUS / DEFICIT	(\$70,000)	(\$43,000)	(\$120,007)	(\$74,000)	(\$92,978)	(\$64,460)	(\$66,151)
TRANSFERS							
Out: Admin Fee	(\$50,000)	(\$45,000)	(\$37,500)	(\$36,000)	(\$45,000)	(\$36,000)	(\$36,000)
TOTAL TRANSFERS	(\$50,000)	(\$45,000)	(\$37,500)	(\$36,000)	(\$45,000)	(\$36,000)	(\$36,000)
NET CASH FLOW	\$68,000	\$28,822	(\$14,049)	\$24,860	\$57,861	\$21,500	\$17,112



MEMORANDUM

TO: Town Council
CC: Linda Asbell
FROM: Dr. Mark E. Vargus, Mayor
DATE: August 1, 2020
RE: Tap Fees

Tap Fees are fees charged to builders of new residential homes to recover capital costs of providing water and sewer service. These fees are for tying into the existing infrastructure. This is different than impact fees which developers pay to offset new construction related to expanding facilities due to their additional demands on the system. Currently, for each new house, the Town charges a water tap fee of \$1,575 and a sewer tap fee of \$1,275. **The tap fees were last adjusted in August 2014.** In general, our practice is to review fees at least every five years or when structural changes logically necessitate it.

I have compiled our additional capital expenditures from 2015-2020 for our water and sewer systems. Based on our audited financial statements, since our last adjustment, we have spent \$239,047 on water CAPX and \$160,836 on sewer improvements (**SEE ATTACHED TABLE**). Since both current and future residents will benefit from the improvements, we need to estimate the total number of houses we will have, not just the new ones.

There are 285 platted lots in LWV. LandPlan will likely have 135 units on their 78 acres or about 1.7 houses per acre. If we also assume 1.7 houses per acre on the undeveloped 95 acres inside LWV that lie to the west of the LandPlan development, we end up with a grand total of 582 houses.

Dividing the additional capital expenditures since 2014 by the number of units yields an incremental cost of \$411 for water and \$277 for sewer. Adding these to our existing fees of \$1575 and \$1275, we come up with new proposed tap fees of \$2,000 (water) and \$1,550 (sewer) after rounding off. As a general comparison, I have also included the current tap fees for our three neighboring communities of Oak Point, Lake Cities, and Little Elm. Although each town's costs are unique to them, our proposed tap fees appear to be quite reasonable, if not low by comparison.

We have spent the last year working extremely hard on the new road project. We are overdue for this adjustment and it is important financially that we recover these expenditures. I look forward to your comments.

Water and Sewer Tap Fee Adjustment		
Last Update Sept 2014 (W=\$1575, S=\$1275)		
	Audited Financial Statements	
	Water	Sewer
CAPX 2015	\$35,865	\$7,894
CAPX 2016	\$76,403	\$11,810
CAPX 2017	\$46,406	\$26,208
CAPX 2018	\$11,207	\$30,193
CAPX 2019	\$18,203	\$64,585
CAPX 2020	\$50,963	\$20,146
	\$239,047	\$160,836
Service Units	Town	285
	LP	135
	95 AC	162
		582
	(Assumes 1.7/Acre)	
	Additional Tap Fee Adjustment	
	WATER	\$411
	SEWER	\$277
	NEW LWV TAP FEES	
	WATER	\$2,000
	SEWER	\$1,550
	Comparisons to Surrounding Communities	
	Water	Sewer
<i>Lake Cities</i>	\$2,550	\$2,000
<i>Little Elm</i>	\$1,900	\$1,400
<i>Mustang (OP)</i>	\$2,914	\$3,350

Brittany,

As discussed in yesterday's progress meeting, we would like to propose combining some streets in an effort to mitigate schedule losses and cure time impacts.

Originally we had this sequence:

1. Stowe Lane and Stowe Court
2. Woodcrest Lane
3. Meadow Lake Lane
4. Carrie Lane and Carrie Court
5. Melody Lane
6. Highridge Lane
7. Green Meadow Lane

We would propose the following, with a focus still on construction traffic not planning to use newly constructed streets.

1. Stowe Lane and Stowe Court (call this done)
2. Woodcrest Lane and Meadow Lake Lane (starting August 17)
3. Carrie Lane, Carrie Court, and Highridge Lane from Meadow Lake to Melody Lane (16+50 to 34+00)
4. Melody Lane and Highridge Lane from Lakecrest to Melody Lane (1+00 to 16+50)
5. Or what I think of as 4A. We would remove Green Meadow Lane with the phase 4 streets. Once all hauling is complete from previous phases to the treatment plant, we could start on base and paving on Green Meadow Lane.

If you are in agreement, please let us know and we will proceed with Woodcrest and Meadow Lake on August 17.

Thanks.

Phillippe Falkner
Business Services Specialist
ED BELL CONSTRUCTION COMPANY

April 4, 2020

Michael S. Sullivan (Consultant)

A.S.L.A. / phone # 214-477-2440

2521 Nature Bend Lane, Carrollton, Texas 75006 michaelsullivanasla@gmail.com

DESIGN AND CONSULTING PROPOSAL

To:

The Town Council / Lakewood Village, Texas (The Council)

Town Hall, 100 High Ridge Drive, Lakewood Village, Texas 75068

For: **ENTRY FEATURE DESIGN SERVICES / COST PROJECTIONS / CONSULTING SERVICES**

Dear Town Council,

I am pleased to submit a Proposal for Design Services, Consulting Services & Cost Analysis. Please note that this Proposal is broken down into 4 parts for your consideration. You may elect to accept any parts of this offer.

The objective is to create a design based on the information provided by The Council then, arrive at a construction cost for the entry feature implementation.

SCOPE OF WORK – PART ONE – DESIGN

- Design Entry Feature – Both Sides of Lakewood Village Drive & Eldorado Parkway (future) intersection
- Areas of development – future lot sizes – shall be determined by The Council & provided to Consultant
- Water Supply to each lot shall be engineered by others (water volume available is – about – 48,000 gal. per day)
- Electrical Supply to each lot shall be engineered by others (230 volt /3 phase power – desirable for pumps)
- The Design shall include: Natural Stone / Multi-Tier Falls / Slab & Boulder Construction / Pump House / Low Voltage Lighting / Split Rail Fence / Low Berms / Evergreen Accent Plants – Junipers / Landscape Planting / Pump Design & Pipe Layout / Signage to incorporate Town Logo
- Based on the Lot configuration, the (2) Features (may be) very different from one another. The (2) features shall be designed to create an attractive & harmonious entry to The Town of Lakewood Village.
- Design Plan & Color Rendering of the Entry shall be provided in an electronic format & hard copy for The Council to approve
- After Review & Approval:

SCOPE OF WORK – PART TWO – COST PROJECTION

- A Cost Projection & List of Materials shall be developed
- Verification of pricing shall be accomplished by collaborating with local Vendors & Contractors
- Cost Projection Shall be provided in an electronic format for The Council to approve and / or, comment
- Upon approval, Civil Engineering “background” data is desirable (needed) to use as a basis for creating Construction Documents.

SCOPE OF SERVICES – PART THREE – DETAILED DESIGN DRAWINGS

- Provide Detailed Design Drawings & Notes upon Drawings to specify: Layout / Stone quantities with tonnage of Stone / Aggregates / Construction of Pump House / Pump data / Pipe data / Grading Concept / Fencing Details for Split Rail / Landscape Planting / Landscape Lighting / Entry Feature – Monument Lighting / and related Construction Details
- Convey progress Drawings to The Council for review & comments
- Design Drawings shall be provided in an electronic format & hard copy for The Council & Contractors to use for Construction
- A Presentation shall be made to The Council / Contractors to discuss the project along with the Implementation Schedule – work durations

SCOPE OF SERVICES – PART FOUR – FIELD OBSERVATION & MAINTENANCE PROGRAM

- Field Services shall be provided at 80. / hour upon approval by The Council
- Estimated no. of hours for Field Observation / Consulting Services is 40 hours, but may be less
- Establishment of an Annual Maintenance Program for the Improvements with Guidelines for pricing shall be included

FEE FOR SERVICES:

- Part One – Design Concept..... \$ 3,840.
- Part Two – Detailed Cost Projection..... \$ 1,920.
- Part Three – Construction Drawings..... \$ 4,800.
- Part Four – Field / Maintenance Guidelines..... \$ 3,200.
- Hourly rate for other Services is 80. / hour if pre-approved by The Council only
- Allowances for Reimbursables – printing / scanning... \$ 400.
- Total Proposal – if all parts are accepted (n.t.e.).....\$ 14,160.

I look forward to working with The Council & with Lakewood Village to create a Unique & Beautiful Entry Feature.

Please note – Apologies for the delayed Proposal. Respectfully Submitted, Michael Sullivan, ASLA

APPROVED & ACCEPTED:

By: _____

For: _____

Date: _____

