



LAKEWOOD VILLAGE TOWN HALL
100 HIGHRIDGE DRIVE
LAKEWOOD VILLAGE, TEXAS
VIA TELEPHONE CONFERENCE
TOWN COUNCIL MEETING
FEBRUARY 11, 2021 7:00 P.M.

NOTICE IS HEREBY GIVEN Pursuant to section 551.127 of the Texas Government Code, and in conjunction with the guidance and provisions provided by the Governor of Texas in the declaration of disaster and subsequent executive orders altering certain Open Meetings Act requirements and banning gatherings of more than 10 people, the Town Council of the Town of Lakewood Village will conduct the meeting scheduled at the date and time above at Lakewood Village Town hall, 100 Highridge Drive by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). There will be **no in-person public access** for the agenda items at the location described above and less than a quorum may be physically present at the location.

This Notice and Meeting Agenda, and the Agenda Packet, are posted online at lakewoodvillagetx.us. The public toll-free dial-in number to participate in the telephonic meeting is hosted through ZOOM. The dial in number is: 346-248-7799. You will be prompted to enter the meeting ID number: 844 9931 0519, and you will be prompted to enter the passcode: 904851.

The public will be permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting. **Persons wishing to speak before the Council must notify the Town Secretary via email, linda@lakewoodvillagetx.us, no later than 6:30 p.m. on the date of the scheduled meeting. The email must include your name, full address, and the agenda item on which you wish to speak.** A recording of the telephonic meeting will be made and will be available to the public in accordance with the Open Meetings Act upon written request.

REGULAR SESSION – AGENDA

Call to Order and Announce a Quorum is Present

A. PLEDGE TO THE FLAG:

B. EXECUTIVE SESSION: – In accordance with Texas Government Code, Section 551.001, et seq., the Town Council will recess into Executive Session (closed meeting) to discuss the following:

1. § 551.071(2), Texas Government Code to wit: consultation with Town Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter to receive legal advice re: Development agreements

C. RECONVENE: Reconvene into regular session at 7:30 p.m.

D. VISITOR/CITIZENS FORUM: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. The council may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.

E. PUBLIC HEARING – A public hearing is scheduled to provide an opportunity for citizen comment on a proposed zoning change to property described as Denton CAD Property ID 183763, being an approximate 14.9108 acre tract of land in Denton County, Texas, legally described as Abstract No. 0339A in the C.C. Dickson Survey, Tract 2A; Denton CAD Property ID 636539, being an approximate 0.164 acre tract of land in Denton County, Texas, legally described as Abstract No. 0339A in the C.C. Dickson Survey, Tract 2A(1); Denton CAD Property ID 44330, being an approximate 0.81 acre tract of land in Denton County, Texas, legally described as Abstract No. 0339A in the C.C. Dickson Survey, Tract 3; Denton CAD Property ID 123076, being an approximate 0.28 acre tract of land in Denton County, Texas, legally described as Abstract No. A1044A in the William H. Pea Survey, Tract 5; Denton CAD Property ID 45584, being an approximate 6.473 acre tract of land in Denton County, Texas, legally described as Abstract No. A0750A in the William Loftin Survey, Tract 3; Denton CAD Property ID 133261, being an approximate 65.039 acre tract of land in Denton County, Texas, legally described as Abstract No. A0750A in the William Loftin Survey, Tract 4A; Denton CAD Property ID 133254, being an approximate 0.588 acre tract of land in Denton County, Texas, legally described as Abstract No. A1169A in the B.C. Shahan Survey, Tract 45D; and Denton CAD Property ID 45675, being an approximate 4.7 acre tract of land in Denton County, Texas, legally described as Abstract No. A1169A in the B.C. Shahan Survey, Tract 46 to change the zoning from a Single-Family Residential – District 5 zoning to Planned Development – PD.

F. CONSENT AGENDA: All the items on the Consent Agenda are considered to be self-explanatory and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests

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REGULAR AGENDA
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an item be removed from the Consent Agenda.

1. Minutes of January 14, 2021 Council Meeting (Asbell)
2. Minor Plat of 400 Green Meadow Drive (Asbell)
3. Ordinance Calling General Election for May 1, 2021 (Asbell)

G. REGULAR AGENDA:

1. Consideration of Zoning Change Application by Sam Hill Venture (Asbell)
2. Discussion of Concrete Roads (Vargus)
3. Town Finance Update (Vargus)
4. Discussion of Town Utility Systems (Vargus)

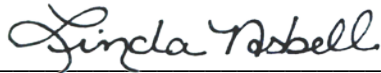
H. EXECUTIVE SESSION: – In accordance with Texas Government Code, Section 551.001, et seq., the Town Council will recess into Executive Session (closed meeting) to discuss the following:

1. § 551.071(2), Texas Government Code to wit: consultation with Town Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter to receive legal advice re: Development agreements, development and zoning standards; and
2. § 551.071(1), Texas Government Code to wit: Consultation with the Town Attorney regarding pending or contemplated litigation, re: Town of Lakewood Village V. Patterson Professional Services.
3. § 551.072 Texas Government Code to wit: deliberations about real property regarding Sam Hill Ventures, Sanctuary at Sunset Cove, Project Left Field, Project Slade Rock, and Project Boy Scout; and
4. § 551.087 Texas Government Code to wit: Economic Development Negotiations regarding Sam Hill Ventures, Sanctuary at Sunset Cove, Project Left Field, Project Slade Rock, and Project Boy Scout.

I. RECONVENE: Reconvene into regular session

J. ADJOURNMENT

I do hereby certify that the above notice of meeting was posted on the designated place for official notice at 6:08 p.m. on Monday, February 8, 2021.



Linda Asbell, TRMC, CMC, Town Secretary



The Town Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by [Texas Government Code Section 551.071](#) (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development), 418.183 (Homeland Security)

This facility is wheelchair accessible and accessible parking spaces are available. Please contact the Town Secretary's office at 972-294-5555 or FAX 972-292-0812 for further information.

One or more board members of the [LAKEWOOD VILLAGE MUNICIPAL DEVELOPMENT DISTRICT](#) may attend this meeting. No action will be taken by the MDD board.

LAKEWOOD VILLAGE TOWN COUNCIL

COUNCIL MEETING

JANUARY 14, 2021

Council Members:

Dr. Mark Vargus, Mayor
Darrell West – Mayor Pro-Tem
Clint Bushong
Serena Lepley
Matt Bissonnette
Eric Farage

Town Staff:

Linda Asbell, TRMC, CMC – Town Secretary

REGULAR SESSION - 7:00 P.M.

With a quorum of the Council Members present, Mayor Vargus called the Regular Meeting of the Town Council to order at 7:00 p.m. on Thursday, January 14, 2021 in the Council Chambers of the Lakewood Village Town Hall, 100 Highridge Drive, Lakewood Village, Texas.

PLEDGE TO THE FLAG:

(Agenda Item A)

Mayor Vargus led the Pledge of Allegiance

VISITOR/CITIZENS FORUM:

(Agenda Item B)

No one requested to speak

PUBLIC HEARING:

(Agenda Item C)

A public hearing was held to provide an opportunity for citizens to receive a report, hold a discussion, conduct public hearing on an Ordinance annexing property, as requested by the owner, presently located within the extraterritorial jurisdiction of Lakewood Village, Texas; providing for amending of the Official Town Map; providing for municipal services; requiring the filing of the Ordinance with the county clerk; prescribing for effect on territory/area, granting as appropriate to all the inhabitants of the property all the rights and privileges of other citizens and binding said inhabitants by all of the acts, ordinances, resolutions, and regulations of the Lakewood Village, Texas; and providing for other matters related thereto for the following property of A0339A C.C. Dickson, Tr 2A, 14.9108 acres, and A0339A C.C. Dickson, Tr 2A (1), 0.164 acres.

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Eric Hancock, 8249 Treemont Place, Frisco, Texas, stated that he is a one-third owner of approximately 20 acres of property at the entrance to town. Mr. Hancock stated that he does not support any portion of this ordinance is calls for the removal of the current entrance. Mr. Hancock stated his property would be devalued significantly if the entrance is moved to another location. Mr. Hancock stated the thoroughfare plan previously adopted does not show the entrance in a different location. Mayor Vargus asked Mr. Hancock to stay on topic during his speaking at the public hearing. There was some discussion about the topic of the public hearing being limited to the annexation. Mr. Hancock stated he would like to speak during the next public hearing and restated that he is not in support of moving the current entrance.

MOTION: Upon a motion made by Mayor Pro-Tem West and seconded by Councilwoman Lepley, council voted five (5) “ayes”, no (0) “nays” to close the public hearing at 7:06 pm. *The motion carried.*

PUBLIC HEARING:

(Agenda Item D)

A public hearing was held to provide an opportunity for citizen comment on a proposed zoning change to property generally located to the north of Lakecrest Drive to Highridge Drive and to the east of Lakecrest Drive and Eldorado Parkway.

Mayor Vargus stated the property would not be zoned tonight but the owners will be petitioning for rezoning. The petition has not been received but is expected imminently.

Eric Hancock, 8249 Treemont Place, Frisco, Texas, stated that he is a one-third owner of approximately 20 acres of property at the entrance to town. Mr. Hancock stated if any portion of this zoning change would move the entrance from its current location he is against passage. Mr. Hancock defined a regulatory taking. Mr. Hancock stated moving the entrance would devalue his property. Mr. Hancock stated he could continue to discuss the meeting he had with Councilman Bushong and Mayor Pro-Tem West, but he would stay on topic for the public hearing.

MOTION: Upon a motion made by Mayor Pro-Tem West and seconded by Councilman Bissonnette, council voted five (5) “ayes”, no (0) “nays” to close the public hearing at 7:10 pm. *The motion carried.*

PUBLIC HEARING:

(Agenda Item E)

A public hearing was held to provide an opportunity for citizen comment on the petition filed by The Sanctuary Texas, LLC requesting the creation of Public Improvement District 1.

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No one requested to speak.

MOTION: Upon a motion made by Mayor Pro-Tem West and seconded by Councilman Farage, council voted five (5) “ayes”, no (0) “nays” to close the public hearing at 7:10 pm. *The motion carried.*

CONSENT AGENDA:

(Agenda Item F)

1. Minutes of December 10, 2020 Council Meeting (Asbell)
2. Replat 530 Highridge Drive (Asbell)
3. Repealing Resolution 19-03 Accepting a Petition to Create Public Improvement District No. 1 (Asbell)

There was some discussion about the town retaining the drainage easement on the property being replated. Mayor Vargus confirmed the town’s drainage easement on the property would remain after the replat.

MOTION: Upon a motion made by Councilwoman Lepley and seconded by Mayor Pro-Tem West, council voted five (5) “ayes”, no (0) “nays” to approve the consent agenda items as presented. *The motion carried.*

REGULAR AGENDA:

(Agenda Item G)

Consideration of Ordinance annexing approximately 16.3 acres generally identified as A0339A C.C. Dickson, Tr 2A, 14.9108 acres, and A0339A C.C. Dickson, Tr 2A (1), 0.164 acres (Vargus)

(Agenda Item G.1)

Mayor Vargus reported this is the first annexation in the history of the town. Following this annexation, the town will have frontage on Eldorado Parkway. Mayor Vargus read language he would like to add to the bottom of the description of the property to be annexed to clarify the portion of Eldorado Parkway that will be annexed.

MOTION: Upon a motion made by Mayor Pro-Tem West seconded by Councilman Bissonnette, council voted five (5) “ayes”, no (0) “nays” to approve the ordinance annexing approximately 16.3 acres as discussed. *The motion carried.*

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Discussion of Concrete Roads (Vargus)

(Agenda Item G.2)

Mayor Vargus reviewed the current construction schedule. Mayor Vargus reported on drainage and repairs to existing utilities. Portions of Carrie Lane will be poured next week. The cold weather is causing longer curing times which is structurally better for the concrete. There was some discussion about installation of drainage inlets. Mayor Vargus reported the construction crew made some repairs to potholes in the asphalt on Melody Lane.

Town Finance Update (Vargus)

(Agenda Item G.3)

Mayor Vargus reviewed the Town's liquid cash position. The town has a gap of approximately \$400,000 between the remaining cost of the road and the remaining bond funds. Mayor Vargus reviewed the bond payments due in February and the current balance of the debt servicing funds. The Town expects to have approximately 90% of the required funds in Interest and Sinking funds when the bond payment will be made. The Municipal Development District has approved and already transferred funds to cover the interest portion of the bond payments. The balance of the amount due will be made up from maintenance and operation funds. The next payment will be due in August. Mayor Vargus stated reserve funds will likely not be needed to make bond payments.

**Discussion of Town Hall Improvements
(Vargus)**

(Agenda Item G.4)

Mayor Vargus reported the developer will be donating land for a new town hall. The new town hall will likely cost approximately \$1,000,000. Mayor Vargus stated paying off the debt is a priority over spending \$1,000,000 for a new building. The current town hall is too small and will not function with a development of 100 or more new houses being constructed. Mayor Vargus proposed extending and closing off the kitchen. Councilman Bushong and Mayor Vargus reported on a proposed new layout which would make the area more functional. Mayor Vargus reported on adding square footage for an additional office in the back of the building which would include a conference room for meetings and executive sessions. Mayor Vargus stated he would provide additional information on layout and bids for construction in the future. Mayor Vargus stated work on the kitchen could be covered in the current budget and would begin in the very near future.

EXECUTIVE SESSION:

(Agenda Item H)

At 7:38 p.m. Mayor Vargus recessed into executive session in accordance with

- (1) § 551.071(2), Texas Government Code to wit: consultation with Town Attorney on a matter in which the duty of the attorney to the governmental body under the Texas

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Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter to receive legal advice re: Development agreements, development and zoning standards;

- (2) § 551.071(1) Texas Government Code to wit: Consultation with the Town Attorney regarding pending or contemplated litigation, re: Town of Lakewood Village V. Patterson Professional Services;
- (3) § 551.072 Texas Government Code to wit: deliberations about real property regarding Sam Hill Ventures, Sanctuary at Sunset Cove, Project Left Field; Project Slade Rock, and Project Boy Scout, and
- (4) § 551.087 Texas Government Code to wit: Economic Development Negotiations regarding Sam Hill Ventures, and Sanctuary at Sunset Cove, Project Left Field; Project Slade Rock, and Project Boy Scout.

RECONVENE:

(Agenda Item I)

Mayor Vargus reconvened the regular session at 8:30 p.m. No action was taken.

ADJOURNMENT

(Agenda Item J)

MOTION: Upon a motion made by Councilwoman Lepley and seconded by Mayor Pro-Tem Vargus council voted five (5) “ayes” and no (0) “nays” to adjourn the Regular Meeting of the Lakewood Village Town Council at 8:30 p.m. on Thursday January 14, 2021. The motion carried.

These minutes approved by the Lakewood Village Town Council on the 11th day of February 2021.

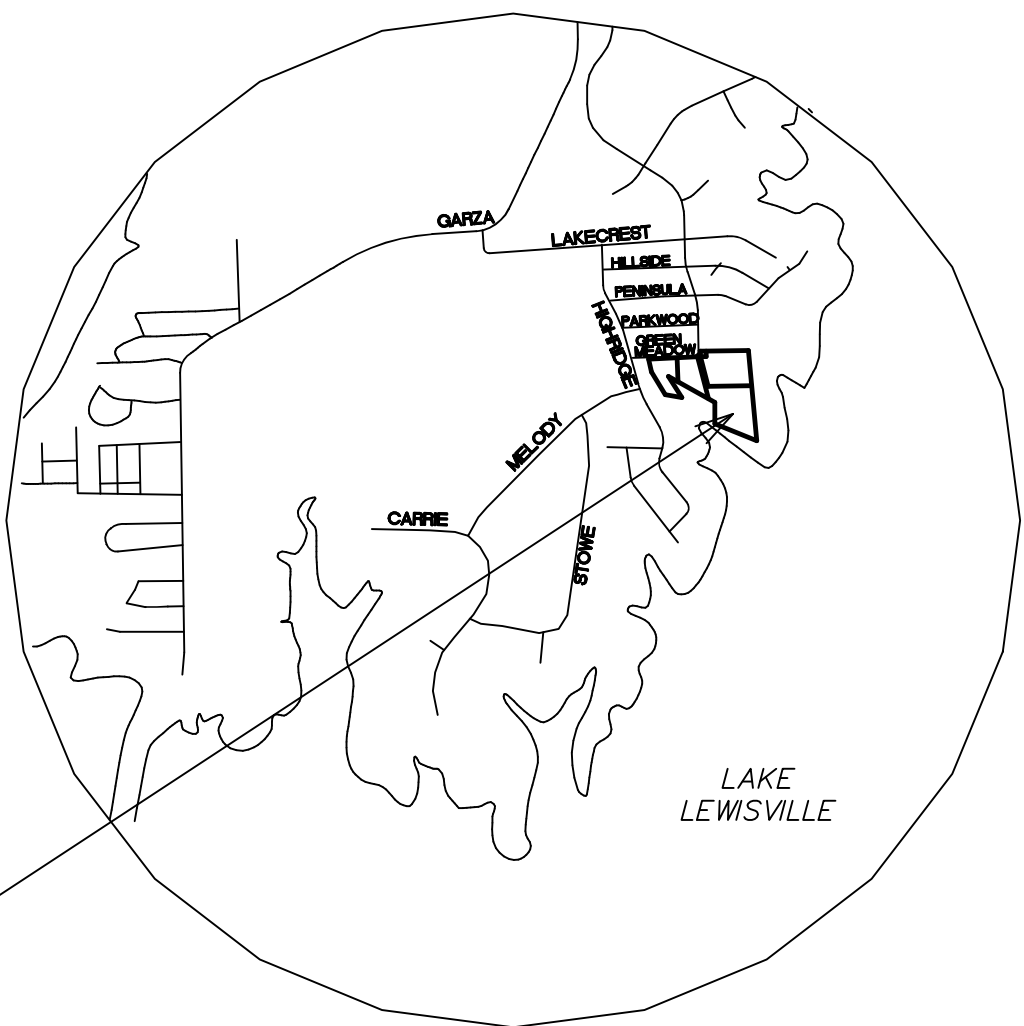
APPROVED:

Darrell West
MAYOR PRO-TEM

ATTEST:

Linda Asbell, TRMC, CMC
TOWN SECRETARY

PROJECT LOCATION



VICINITY MAP
SCALE 1" = 2000'



Basis of Bearing is the State Plane Coordinate System, Texas North Central Zone (4202), North American Datum of 1983, as determined from GPS observations.

NOTE: PLAT WAS PREPARED WITHOUT THE BENEFIT OF A CURRENT TITLE REPORT. THEREFORE, THERE MAY EXIST ENCUMBRANCES WHICH AFFECT THE PROPERTY NOT SHOWN HEREON.

LEGEND
B.L. = BUILDING LINE
D.E. = DRAINAGE EASEMENT
F.I.R. = FOUND IRON ROD
S.I.R. = SET CAPPED 1/2" RPLS 4561 IRON ROD
P.U.E. = PUBLIC UTILITY EASEMENT
P.A.E. = PUBLIC ACCESS EASEMENT
U.E. = UTILITY EASEMENT
W.E. = WATER EASEMENT

FINAL PLAT
LOTS 1-4, BLOCK A OF LE SHEA ADDITION
BEING 12.998 ACRES IN THE C.C. KING SURVEY A-719 THE
G.W. BAKER SURVEY A-1684 AND THE W. LOFTIN SURVEY A-750
TOWN OF LAKEWOOD VILLAGE, DENTON COUNTY, TEXAS

LANDMARK
SURVEYORS, L.L.C.
TX FIRM REGISTRATION NO. 10098600
4238 I-35 NORTH
DENTON, TEXAS 76207
(940) 382-4016
FAX (940) 387-9784
DRAWN BY: BTH SCALE: 1"=50' DATE: 21 JANUARY, 2021 JOB NO: 205420

STATE OF TEXAS
COUNTY OF DENTON; WHEREAS WE, Tuong Huu Le and Golden Gate Investments, LLC and Sheale Enterprises, LP are the owners of that certain lot, tract, or parcel of land situated in the C. C. King Survey Abstract Number 719 and in the G. W. Baker Survey Abstract Number 1684 and in the W. Loftin Survey Abstract Number 750 in the town of Lakewood Village, Denton County, Texas, being all that certain tract of land conveyed by deed from Tuong Huu Le and Golden Gate Investments, LLC to Tuong Huu Le and Golden Gate Investments, LLC and Sheale Enterprises, LP, recorded under Document Number 2017-156277, Real Property Records, Denton County, Texas and being more particularly described as follows:

BEGINNING at an iron rod found for corner in the south line of Green Meadow Drive, a public roadway having a right-of-way of 60.0 feet, said point being the northeast corner of Lot 1, Block N of Lakewood Village, Third Section, an addition to the Town of Lakewood Village, Denton County, Texas according to the plat thereof recorded in Volume 7, Page 59, Plat Records, Denton County, Texas;

THENCE N 87° 45' 06" E, 542.17 feet with said south line of said Green Meadow Drive to an iron rod found for corner in the east line of Shoreline Drive, a public roadway having a right-of-way of 60.0 feet;

THENCE N 02° 17' 55" W, 58.22 feet with said east line of said Shoreline Drive to an iron rod found for corner in the south line of an alley having a right-of-way of 20.0 feet;

THENCE N 89° 19' 38" E, 499.58 feet with said south line of said alley to an iron rod set for corner in a west line of a tract of land conveyed by deed to the United States of America;

THENCE S 05° 24' 26" E, 945.66 feet with said west line of said USA tract to a point in Lake Lewisville;

THENCE N 67° 49' 05" W, 473.01 feet with a north line of said USA tract to United States of America Corps of Engineers monument Number E-241-54 found for corner;

THENCE N 00° 22' 03" E, 224.77 feet with a north line of said USA tract to United States of America Corps of Engineers monument Number E-415-4-POB found for corner;

THENCE N 61° 02' 28" W, 554.83 feet with a north line of said USA tract to a United States of America Corps of Engineers monument found for corner;

THENCE S 32° 26' 39" E, 259.98 feet with a north line of said USA tract to an iron rod found for corner;

THENCE N 78° 53' 37" W, 177.23 feet with a north line of said USA tract to a point for corner in a tank and in the east line of said Block N of said Lakewood Village Third Section;

THENCE N 31° 12' 35" W, 126.32 feet with said east line of said Block N to a point for corner in a tank;

THENCE N 12° 06' 21" W, 136.37 feet with said east line of said Block N to the PLACE OF BEGINNING and containing 12.998 acres of land.

NOW THEREFORE, KNOW ALL MEN BY THESE PRESENTS THAT We, the aforesaid do hereby adopt this plat designating the herein above tract as LOTS 1, 2, 3 AND 4, BLOCK A, LE SHEA ADDITION, an addition to the City of Lakewood Village, Denton County, Texas, and do hereby dedicate to the public use forever all utility easements, drainage easements, and streets as shown hereon. All and any public utilities shall have the full right to remove and keep removed all growths which may endanger or interfere with the construction, maintenance, or efficiency of its respective system on the utility easement for the purpose of constructing, reconstructing, inspecting, patrolling, maintaining and adding to or removing all or part of its respective systems without the necessity at anytime of procuring the permission of anyone.

WITNESS MY HAND this ____ day of _____, 2021

Tuong Huu Le

STATE OF TEXAS
COUNTY OF DENTON:
This instrument was acknowledged before me on _____, 2021 by Tuong Huu Le.

NOTARY PUBLIC
STATE OF TEXAS

CERTIFICATE OF APPROVAL

This plat has been submitted to and considered by the Planning and Zoning Commission of the Town of Lakewood Village, Texas, and is hereby approved by such Commission.

Dated this ____ day of _____ A. D. 2021
By the Planning and Zoning Commission, Town of Lakewood Village

Chairperson, Planning and Zoning Commission

ATTEST

Town Secretary

CERTIFICATE OF APPROVAL

By the Town Council, City of Lakewood Village

Dated this ____ day of _____ A. D. 2021

Mayor, Town of Lakewood Village

ATTESTED

Town Secretary

CERTIFICATE OF SURVEYOR

I, the undersigned, a registered professional land surveyor in the State of Texas, do hereby certify that this plat is true and correct and was prepared from an actual survey of the property made under my supervision on the ground.

Jerald D. Yensan
Registered Professional Land Surveyor No. 4561

OWNER/DEVELOPER
TUONG HUU LE
17919 BENCHMARK DR.
DALLAS, TX 75225
(972) 971-8289

SURVEYOR
LANDMARK SURVEYORS
4238 I-35 N
DENTON, TEXAS 76207
(940) 382-4016

ORDINANCE NO. 21-XX

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LAKEWOOD VILLAGE, DENTON COUNTY, TEXAS, AUTHORIZING A GENERAL MUNICIPAL ELECTION TO BE HELD ON MAY 1, 2021, FOR THE PURPOSE OF ELECTING ONE TOWN COUNCILMEMBER EACH FOR PLACES 1, 3, AND 5; AUTHORIZING A JOINT ELECTION WITH OTHER DENTON COUNTY POLITICAL SUBDIVISIONS; AUTHORIZING A CONTRACT FOR ELECTION SERVICES WITH DENTON COUNTY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the general election for the Town of Lakewood Village, as set forth by the Texas Election Code, is required to be held on May 1, 2021, at which time the voters will elect persons to Town Councilmember, Place 1; Town Councilmember, Place 3; and Town Councilmember, Place 5.

WHEREAS, in accordance with § 271.002 of the Texas Election Code, the Town election will be conducted jointly with other political subdivisions of Denton County, Texas; and

WHEREAS, the Town Council of the Town of Lakewood Village finds it to be in the public interest to call the foregoing election and enter into a contract with Denton County to conduct said election jointly with other Denton County government entities.

NOW, THEREFORE BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LAKEWOOD VILLAGE, TEXAS:

SECTION 1. ELECTION ORDERED

That a general municipal election, is hereby ordered to be held on the 1st day of May 2021, for the purpose of allowing the qualified voters of the Town of Lakewood Village to elect at-large one Town Councilmember, Place 1; one Town Councilmember, Place 3; and one Town Councilmember, Place 5.

SECTION 2. JOINT ELECTION

The election will be conducted jointly with other political subdivisions in Denton County pursuant to Chapters 31 and 271, of the Texas Election Code.

SECTION 3. PRECINCT

The election precinct for said election shall be Denton County Precinct 1048. The polling place shall be Lakewood Village Town Hall, 100 Highridge Drive, Lakewood Village, Texas. Election polls shall open at 7:00 a.m. and close at 7:00 p.m.

SECTION 4. ELECTION OFFICIALS

All election officials shall be the officials appointed to such positions by Denton County and to the extent required by law, are hereby so appointed.

SECTION 5. EARLY VOTING

Early voting by personal appearance shall be held jointly with other Denton County public entities. Hours of the early voting by personal appearance shall be determined by Denton County and reflected in the Joint Election contract. The Denton County Election Administrator is hereby appointed to serve as the Early Voting Clerk. Applications for ballot by mail shall be mailed to:

Denton County Elections
Frank Phillips, Early Voting Clerk
P.O. Box 1720
Denton, TX 76202

Applications for ballots by mail must be received no later than the close of business on Friday, April 16, 2021.

SECTION 6. RUNOFF

Should a runoff election be required following the canvass of the May 1, 2021, election for any of the offices to be elected in the foregoing election, the Council hereby orders that a runoff election be held on a date determined by Denton County and reflected in the Joint Election contract.

SECTION 7: AUTHORIZATION

The Town Secretary is hereby authorized to negotiate and execute a contract for a joint election and election services with Denton County. The Town Secretary is hereby authorized to take any and all actions necessary to comply with the provisions of the Texas Election Code and any other state or federal law in carrying out and conducting the elections, whether or not expressly authorized herein.

SECTION 8: EFFECTIVE DATE

This ordinance shall be effective immediately upon adoption.

DULY PASSED AND APPROVED BY THE TOWN COUNCIL OF THE TOWN OF LAKEWOOD VILLAGE, TEXAS, on this 11th day of February 2021.

Dr. Mark E. Vargus
Mayor

ATTESTED:

Linda Asbell, TRMC, CMC
Town Secretary



MEMORANDUM

TO: Town Council
FROM: Linda Asbell, TRMC, CMC, Town Administrator/Town Secretary
DATE: February 9, 2021
RE: Agenda Item G.1. – Sam Hill Zoning Request

This item has been withdrawn by the requestor.