

**LAKEWOOD VILLAGE TOWN COUNCIL**

**COUNCIL MEETING**

**MAY 17, 2012**

**Council Members:**

Mike Schnittker, Mayor  
Dr. Mark Vargus, Mayor Pro-Tem  
Ken Guthrie  
Harold Wood  
Carl Menckhoff, M.D.  
Dave Getka

**Town Staff:**

Linda Asbell, Town Secretary

**REGULAR SESSION - 7:00 P.M.**

With a quorum of the Council Members present, Mayor Schnittker called the Town Council to order at 7:01 p.m. on Thursday, May 17, 2012, in the Council Chambers of the Lakewood Village Town Hall, 100 Highridge Drive, Lakewood Village, Texas.

**PLEDGE TO THE FLAG**

**(Agenda Item A)**

Mayor Schnittker led the pledge of allegiance

**PRESENTATIONS:**

**(Agenda Item B)**

Town Secretary, Linda Asbell, administered the oath of office and presented the Certificate of Election to re-elected Mayor Mike Schnittker. Town Secretary Asbell administered the oaths of office and Mayor Schnittker presented Certificates of Election to re-elected council members: Councilman Ken Guthrie, & Councilman Carl Menckhoff, M.D.

**PROCLAMATION:**

**(Agenda Item C)**

Mayor Schnittker presented Officer Cari Coker, Denton County Investigator, Texas Peace Officer, and Lakewood Village citizen with a proclamation naming May 13 – 19<sup>th</sup> 2012 as Police Week and May 15<sup>th</sup> 2012 as Peace Officer Memorial Day.

**REGULAR AGENDA:**

**(Agenda Item D)**

**Consideration of Contracts Regarding Utility  
Operation Providers**

**(Agenda Item D.1)**

Mayor Schnittker introduced Mark Patterson of Patterson Professional Services. Mr. Patterson stated he looks forward to getting to know the council and is happy to be serving the Town of Lakewood Village. Mr. Patterson reviewed his current customers and experience. There was some discussion about the utility billing responsibilities being performed by Town Secretary, Lind Asbell, and not being handled by Patterson Professional Services. Mr. Patterson stated he carries a \$1,000,000 insurance policy that would cover any TCEQ non-compliance fines and penalties. Mr. Patterson stated he would attend as many council meetings as necessary and will be glad to participate in the budget process. Mr. Patterson reported that a few of his accounts have had problems with the TCEQ over the last few years, but that is due to the type of accounts he takes on (cities that already have problems that need to be corrected). There was some discussion about Patterson Professional Services employee coverage for Lakewood Village. Mr. Patterson reported that his emergency response time is about one hour, however, Sam Morgan can respond more quickly and will be tasked through Patterson. There was some discussion about the contract renewal process.

**MOTION:** Upon a motion made by Mayor Pro-Tem Vargus and seconded by Councilman Getka the Council voted five (5) “ayes” and no (0) “nays” to ratify the termination of the contract with AquaMat of Texas and Gary Barnes as operator of both the Town and the Rocky Point utilities. The motion carried.

**MOTION:** Upon a motion made by Councilman Getka and seconded by Councilman Wood the Council voted five (5) “ayes” and no (0) “nays” to hire Patterson Professional Services and to authorize Mayor Schnittker to take any actions necessary to approve a contract with Patterson Professional Services for the operation of the Town and Rocky Point Utilities. The motion carried.

**Consideration of Reappointments to the  
Municipal Development District (MDD)  
Board of Directors**

**(Agenda Item D.2)**

**MOTION:** Upon a motion made by Mayor Pro-Tem Vargus and seconded by Councilman Wood the Council voted five (5) “ayes” and no (0) “nays” to reappoint Carl Menckhoff, M.D. and Mike Schnittker to the MDD Board. The motion carried.

**Consideration of Reappointments to the  
Economic Development Corporation Board  
of Directors**

**(Agenda Item D.3)**

**MOTION:** Upon a motion made by Councilman Getka and seconded by Councilman Menckhoff, the Council voted five (5) “ayes” and no (0) “nays” to reappoint Mary Begis and Ken Guthrie and appoint Jannet Fleitman to the EDC Board. The motion carried.

**Consideration of Approval of Engagement  
Letter with Evans, Pingleton, Howard &  
Company for Audit Services**

**(Agenda Item D.4)**

Mayor Pro-Tem Vargus reported this is for our annual audit. Mayor Pro-Tem Vargus reported that due to the banking contract renewing next month it is not a good idea to change auditors at this time.

**MOTION:** Upon a motion made by Mayor Pro-Tem Vargus and seconded by Councilman Guthrie the Council voted five (5) “ayes” and no (0) “nays” to approve the engagement letter with Evans, Pingleton, Howard & Company for audit services for fiscal year 2011-2012. The motion carried.

**Consideration of Certificate of Occupancy &  
Customer Service Inspection Ordinance**

**(Agenda Item D.5)**

**MOTION:** Upon a motion made by Mayor Pro-Tem Vargus and seconded by Councilman Getka the Council voted five (5) “ayes” and no (0) “nays” to approve the C/O & CSI ordinance as presented. The motion carried.

**Discussion of LED Sign for Town Hall**

**(Agenda Item D.6)**

Councilman Getka reported that he had obtained some quotes for a LED sign to be installed at the front of Town Hall. Councilman Getka reviewed the quotes received to date. Councilman Getka reviewed some of the benefits of the flexibility of having this type of sign. Mayor Schnittker stated his initial position was that it was a large expense for what seemed to be a luxury item, however, after seeing the video rendering he can see the value in having this sign. Councilman Getka stated he would try to get a few more quotes and have a company make a presentation to the Council.

**Discussion of Status of Zoning Ordinance**

**(Agenda Item D.7)**

Mayor Pro-Tem Vargus stated the Councilman Getka and he have been working on the ordinance. Mayor Pro-Tem Vargus reported that he has had a discussion with the Town Attorney to clarify some issues. There was some discussion on set-back requirements.

**Discussion of Status of Concrete Road Project**

**(Agenda Item D.8)**

Mayor Schnittker reported that he has been contacted by Freese and Nichols to push for progress on the project. Mayor Pro-Tem Vargus reported that the banking contracts expire next month and he would be talking with several banks about funding options.

**Discussion of GIS Project**

**(Agenda Item D.9)**

Mayor Schnittker reported on a proposal received from Peloton Land Solutions. Mayor Schnittker stated Sam Morgan would assist with locating infrastructure that needs to be mapped. Mayor Schnittker reported approximately \$3,000 would be required for equipment and \$4,800 would be required for building the data base and several days in the field mapping. Mayor Schnittker stated that with this \$8,000 to \$9,000 expense he believes we can have a complete GIS map. There was some discussion about the benefits of having all the information located in one layered map database. \$10,000 was budgeted in this fiscal year for this GIS project.

**Consideration of Ratification of Financial Responsibility Ordinance 08-10**

**(Agenda Item D.10)**

**MOTION:** Upon a motion made by Councilman Getka and seconded by Councilman Wood the Council voted five (5) "ayes" and no (0) "nays" to ratify the Financial Responsibility Ordinance 08-10. The motion carried.

**Consideration of Junked/Abandoned Vehicle Ordinance**

**(Agenda Item D.11)**

Mayor Schnittker stated the next two agenda items are related. Mayor Schnittker stated that he removed the section regarding parking on an approved paved surface and added it to the Nuisance/Burning/Parking ordinance. Mayor Pro-Tem Vargus reported that he believes the definition of "junked vehicle" has been changed by the State and that change is not reflected in this ordinance. There was some discussion on street parking. There was some discussion on enforcement. Councilman Getka recommended this item be tabled until a survey of the citizens can be completed.

**MOTION:** Upon a motion made by Councilman Getka and seconded by Councilman Guthrie the Council voted five (5) "ayes" and no (0) "nays" to table items D.11 and D.12 to the next meeting. The motion carried.

**Consideration of Nuisance/Burning/Parking Ordinance**

**(Agenda Item D.12)**

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Tabled with motion on Item D.11.

**COUNCIL AND STAFF COMMENTS:**

**(Agenda Item E)**

No Council or Staff comments were made.

**ADJOURNMENT**

**(Agenda Item F)**

**MOTION:** Upon a motion made by Councilman Getka and seconded by Councilman Guthrie the Council voted five (5) “ayes” and no (0) “nays” to adjourn the Regular Session of the Lakewood Village Town Council at 8:41 p.m. on Thursday, May 17, 2012. The motion carried.

These minutes approved by the Lakewood Village Town Council on the 14th day of June 2012

APPROVED

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Mike Schnittker  
MAYOR

ATTEST:

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Linda Asbell  
TOWN SECRETARY