



CONTRACTOR REGISTRATION

100 Highridge Drive
Lakewood Village, TX 75068
(972) 294-5555 Office (972) 292-0812 Fax
linda@lakewoodvillagetx.us

BUILDING DEPARTMENT

REVISED: 10/09/2014

TERMS AND CONDITIONS

All contractors who are required by state law or local ordinance to be licensed must register with the Town of Lakewood Village before applying for permits or performing any work. A master or contractor license in the specific trade is required to register as a contractor. Licensed Journeyman working for the contractor shall be listed on the contractor registration. All work shall be supervised by a licensed individual, and must be onsite of any job under their supervision. A licensed residential wireman may supervise one helper or apprentice. Any work discovered being performed without the required licensed personnel shall be conspicuously identified to prevent reuse and shall be removed. Multiple violations of licensure requirements may result in suspension of the contractors' registration, including the right to obtain permits to work in the town. Any individuals found performing work without the required license will be required to leave the jobsite. A contractor is defined as a General, Electrical, Plumbing, Mechanical, Irrigation, Backflow Tester or Pool.

TRADE

- | | | | |
|--|-------------------------------------|--|---|
| <input type="checkbox"/> GENERAL (HOMEBUILDER) | <input type="checkbox"/> MECHANICAL | <input type="checkbox"/> IRRIGATION | <input type="checkbox"/> OTHER (<i>SPECIFY</i>) |
| <input type="checkbox"/> GENERAL (COMMERCIAL) | <input type="checkbox"/> PLUMBING | <input type="checkbox"/> BACKFLOW TESTER | |
| | <input type="checkbox"/> ELECTRICAL | | |

CONTRACTOR INFORMATION

Applicant Name	Business Address
Office Number	
Mobile Number	

Persons authorized to sign applications, pick up approved permits and/or perform inspections for your company.

Agent #1	Agent #2
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SUPPORTING DOCUMENTS

- 1) TX Driver's license or photo ID;
- 2) License number;
- 3) Master license;
- 4) Certificate of liability insurance or bond.

NOTES

- 1) All journeyman, tradesman, and apprentices performing work must be registered and possess a current license.

NOTICE

All registrations will be valid for one (1) calendar year from the original date of registration and is valid in both the Town limits and the Extraterritorial Jurisdiction (ETJ). It will be the responsibility of the registered individuals to ensure that this process is complete before permits will be issued and any work in the specific trade is commenced. The Town of Lakewood Village reserves the right to deny or revoke any contractor registration if there are justifiable reasons or violations as determined by the Building Official.

Contractor Signature	Date
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TOWN USE ONLY

Date Registered	<input type="checkbox"/> Check # <input type="checkbox"/> Money Order	Fee Amount	Copies of License(s) Received <input type="checkbox"/> YES
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